STOURPORT-ON-SEVERN TOWN COUNCIL

FINANCE COMMITTEE

REVISED ESTIMATE 2024/25 AND BUDGET 2025/26 - SUMMARY

2023/24 Actual		2024/25 Budget	2024/25 Actual Apr-Dec	2024/25 Revised Estimate	2025/26 Budget
£		£	£	£	£
45,306	1. ADMINISTRATION	48,984	35,187	57,209	63,107
65,072	2. COST OF DEMOCRACY	47,133	32,883	53,779	58,972
868	3. SERVICES TO THE PUBLIC	12,920	15,050	13,281	13,050
124,235	4. MEMORIAL PARK AND TOWN GARDENS ETC.	129,590	106,001	146,220	168,858
47,831	5. CEMETERY	55,233	40,688	61,849	80,650
8,928	6. ALLOTMENTS	9,339	7,028	11,461	14,418
10,064	7. NON-RECURRING EXPENDITURE	1,500	39,661	40,661	18,200
8,611	8. STOURPORT CIVIC CENTRE	8,700	- 23,379	2,168	4,900
70,050	9. STOURPORT RIVERSIDE	82,300	50,017	81,300	84,000
- 1,445	10. STOURPORT COMMUNITY CENTRE	- 2,200	- 2,709	- 2,200	- 2,200
379,519	**TOTAL NET EXPENDITURE**	393,499	300,428	465,728	503,956
- 335,866	11. PRECEPT ON WYRE FOREST D. C.	- 400,898	- 400,898	- 400,898	- 527,511
	12. FUNDING FROM CIVIC HALL FUND			- 26,000	
- 19,041	13. FUNDING FROM ELECTION FUND			- 11,826	
	14. FUNDING FROM COMPUTER/VEHICLE FUND				
24,612	**DEFICIT/(-SURPLUS) ON YEAR**	- 7,399		27,004	- 23,555

WORKING BALANCE PROJECTION

98,067	Balance at 1st April	73,455	46,451
24,612	Less: Deficit/(- Surplus) on Year (from above)	27,004	- 23,555
73,455	**Surplus Working Balance at 31st March**	**46,451**	**70,005**

STOURPORT-ON-SEVERN TOWN COUNCIL
FINANCE COMMITTEE
REVISED ESTIMATE 2024/25 AND BUDGET 2025/26 -DETAILED

2023/24 Actual		2024/25 Budget	2024/25 Actual Apr-Dec	2024/25 Revised Estimate	2025/26 Budget
£	**1. ADMINISTRATION**	£	£	£	£
	Expenditure				
	Employees				
244,074	Salaries and Wages	254,000	207,759	288,698	348,171
-216798	*Less: Recharges*	- 225,616	- 184,542	- 256,437	- 309,264
27,276	Net Salaries and Wages	28,384	23,217	32,261	38,907
1,571	Indirect Employee Costs	700	2,275	3,000	2,800
	Supplies and Services				
	Office Equipment	100		622	100
3,486	Printing and Photocopying	3,000	2,509	3,300	3,300
555	Books, Vending and Stationery	800	1044	1300	800
1,800	Audit Fees	1,800	2,165	2,165	2,250
1,776	Postage and Telephones	2,000	1,592	2,000	2,100
1,100	Contribution to Computer/Equipt/Blgs	1,100		1100	1,100
462	Bank Charges	600	272	400	500
9,438	Insurances	10,000		10,000	10,500
5,316	Health and Safety Service	5,800	4,819	5,783	6,000
360	Health and Safety Inspections	300	1,003	1,003	350
3,210	CALC subscription	2,300	2,175	2,175	2,300
- 492	Miscellaneous	100	62	100	100
55,857	**Total Expenditure**	**56,984**	**41,133**	**65,209**	**71,107**
	Income				
- 10,551	Interest Received	- 8,000	- 5,946	- 8,000	- 8,000
45,306	**TOTAL NET EXPENDITURE**	**48,984**	**35,187**	**57,209**	**63,107**

STOURPORT-ON-SEVERN TOWN COUNCIL
FINANCE COMMITTEE
REVISED ESTIMATE 2024/25 AND BUDGET 2025/26 -DETAILED

2023/24 Actual		2024/25 Budget	2024/25 Actual Apr-Dec	2024/25 Revised Estimate	2025/26 Budget
£	**2. COST OF DEMOCRACY**	£	£	£	£
	Expenditure				
	Employees				
29,493	Salary and Wages Recharged	30,693	25,105	34,886	42,072
	Supplies and Services				
	Mayoral Board	500		500	500
1,240	Mayors chain engraving,robe, etc.	1,240	1,367	1,367	2,200
410	Printing	700	48	500	500
242	Other Expenses	500	398	500	500
6,879	Mayor Expenses	5,000	2,098	5,000	5,000
767	Civic Occasions	1,500	1,041	1,200	1,200
19,041	Elections	-	2,826	2,826	-
7,000	Elections - Contribution to reserve	7,000		7000	7,000
65,072	**Total Expenditure**	**47,133**	**32,883**	**53,779**	**58,972**
65,072	**TOTAL NET EXPENDITURE**	**47,133**	**32,883**	**53,779**	**58,972**

2023/24 Actual		2024/25 Budget	2024/25 Actual Apr-Dec	2024/25 Revised Estimate	2025/26 Budget
£	**3. SERVICES TO THE PUBLIC**	£	£	£	£
	Expenditure				
	Repair and Maintenance of Buildings				
350	Town Clock winding +maintce	270	620	620	300
	Supplies and Services				
	Grants to Organisations	3,000	3,000	3,000	3,000
	Other Grants incl. Churchyds	1,650		1650	1,650
- 1,409	Christmas Lights	5,000	5,676	5,000	5,000
1,000	Website - ongoing costs	1,000		1100	1,100
868	Town Twinning	1,300	1,010	1,211	1,300
60	High Street Task Force				
	Bus Shelters	500	64	500	500
	Street Sign 30 mph	200	4680	200	200
868	**TOTAL NET EXPENDITURE**	**12,920**	**15,050**	**13,281**	**13,050**

STOURPORT-ON-SEVERN TOWN COUNCIL
FINANCE COMMITTEE
REVISED ESTIMATE 2024/25 AND BUDGET 2025/26 -DETAILED

2023/24 Actual		2024/25 Budget	2024/25 Actual Apr-Dec	2024/25 Revised Estimate	2025/26 Budget
£	**4. MEMORIAL PARK AND TOWN GARDENS ET(**	£	£	£	£
	Expenditure				
	Employees				
92,769	Salary and Wages Recharged	96,543	78,967	109,731	132,336
	Premises Related Costs				
16,983	Maintenance of Grounds	18,000	16,291	18,500	19,000
372	Electricity	400	296	450	500
456	Business Rates	455	501	501	520
102	Water Charges	150	128	160	160
512	Cleaning Materials	750	980	1150	750
35	Fire Extinguishers	100	236	236	250
	Transport Related Costs				
4,272	Vehicle and Mower Running Costs	3,000	4,206	4,400	4,500
2,000	Contr to Vehicle Renew Fund	2,000		2000	2,000
	Supplies and Services				
2,932	Equipment	2,500	2,961	3,000	2,700
	Tree Survey and Surgery	1,000		1000	1,000
4,738	Tree inspection arrangement	4,000	2,440	4,000	4,000
391	Playgrnd inspections	600		600	600
624	Miscellaneous			0	-
-	Disposal of waste	650	1,050	1,050	1,100
126,186	**Total Expenditure**	**130,148**	**108,056**	**146,778**	**169,416**
	Income				
-50	Rent - Scout Hut in Memorial Park	-58	-50	-58	- 58
-500	Rent - Land Com Cen A Kings Rec	-500	-500	-500	- 500
- 1,401	Other income		-1505	0	-
- 1,951	**Total Income**	**- 558**	**- 2,055**	**- 558**	**- 558**
124,235	**TOTAL NET EXPENDITURE**	**129,590**	**106,001**	**146,220**	**168,858**

STOURPORT-ON-SEVERN TOWN COUNCIL
FINANCE COMMITTEE
REVISED ESTIMATE 2024/25 AND BUDGET 2025/26 -DETAILED

2023/24 Actual		2024/25 Budget	2024/25 Actual Apr-Dec	2024/25 Revised Estimate	2025/26 Budget
£	**5. CEMETERY**	£	£	£	£
	Expenditure				
	Employees				
82,074	Salary and Wages Recharged	85,413	69,863	97,081	117,080
	Premises Related Costs				
415	Electricity	700	457	1000	1050
973	Business rates	1,050	973	973	1,000
905	Refuse Collection/Disposal	1,000	1,385	1,385	1,450
	Transport Related Costs				
1,333	Vehicle and Mower Running Costs	900		1000	1050
	Supplies and Services				
4,000	Grave-digging	5,000	3,280	5,000	5,200
324	Books-Official Register, etc.	350		350	350
834	Subscrptions ICCM+Scribe	520	520	520	550
306	Misc. Expenditure	300	540	540	300
91,165	**Total Expenditure**	**95,233**	**77,018**	**107,849**	**128,030**
	Income				
	Customer Receipts				
- 43,333	Burial Fees	- 40,000	- 36,180	- 46,000	- 47,380
	Other income		-150	-150	-150
- 43,333	**Total Income**	**- 40,000**	**- 36,330**	**- 46,000**	**- 47,380**
47,831	**TOTAL NET EXPENDITURE**	**55,233**	**40,688**	**61,849**	**80,650**

2023/24 Actual		2024/25 Budget	2024/25 Actual Apr-Dec	2024/25 Revised Estimate	2025/26 Budget
£	**6. ALLOTMENTS**	£	£	£	£
	Expenditure				
	Employees				
12,461	Salary and Wages Recharged	12,968	10,607	14,740	17,776
	Premises Related Costs				
	Water Charges	300		300	300
	Supplies and Services				
650	Skip hire and disposal	800	904	904	950
206	Miscellaneous	0			
371	Commission on rent collection	483	488	488	512
13,688	**Total Expenditure**	**14,551**	**11,999**	**16,432**	**19,538**
	Income				
	Customer Receipts				
- 4,760	Allotment Rents	- 5,212	- 4,971	- 4,971	- 5,120
- 4,760	**Total Income**	**- 5,212**	**- 4,971**	**- 4,971**	**- 5,120**
8,928	**TOTAL NET EXPENDITURE**	**9,339**	**7,028**	**11,461**	**14,418**

STOURPORT-ON-SEVERN TOWN COUNCIL
FINANCE COMMITTEE
REVISED ESTIMATE 2024/25 AND BUDGET 2025/26 -DETAILED

2023/24 Actual		2024/25 Budget	2024/25 Actual Apr-Dec	2024/25 Revised Estimate	2025/26 Budget
£	**7. NON-RECURRING EXPENDITURE**	£	£	£	£
	Expenditure				
	Localism - legal and property advice	0	1,940	1,940	
	Stourport Future	0	- 1,838	- 1,838	
	Paddling Pool - new surface		36,052	36,052	
	D-Day	500	408	408	-
	New secure doors at toilets		2,915	2,915	
	VE+80 Day		184	184	500
	Villeneuve Gdns - fence+planting etc.				1200
	Uniforms for parks team staff				500
	Paddling Pool resilience work				16000
7,248	Community Centre - 3 new doors				
- 9,517	Commnty Ctr kitchen (UK prosperity fund)				
4,460	Sink hole behind Civic Hall				
3,591	Mem Pk - bandstand safety repairs				
82	Coronation				
1,750	Civic Hall - RAAC (concrete) survey				
400	Electrical testing at Civic				
2,050	Email addresses for councillors				
	Christmas lights-heights training	1,000		1,000	
10,064	**TOTAL NET EXPENDITURE**	**1,500**	**39,661**	**40,661**	**18,200**

2023/24 Actual		2024/25 Budget	2024/25 Actual Apr-Dec	2024/25 Revised Estimate	2025/26 Budget
£	**8. STOURPORT CIVIC CENTRE**	£	£	£	£
	Expenditure				
7	Legal advice and assistance	1,000		1000	1,000
3,552	Building maintenance (day to day)	1,500	1,900	2,000	1,600
4,865	Telephone/Computers/Broadband	5,500		5500	6,100
21,000	WCC Service Charge*	22,000		22000	23,000
6,013	Business Rates	6,300	6,252	6,252	6,500
6,000	Contributn to reserve (building maintenance)	6,000		6000	6,000
41,436	**Total Expenditure**	**42,300**	**8,152**	**42,752**	**44,200**
	Income				
- 4,500	Civic Group - Contrib re Insurance and Maintce	- 6,500	- 3,125	- 5,835	-6500
- 654	Electricity income from offices	- 700	- 749	- 749	- 800
- 27,672	Rent Income from offices/parking	- 26,400	- 27,657	- 34,000	-32000
- 32,826	**Total Income**	**- 33,600**	**- 31,531**	**- 40,584**	**- 39,300**
8,611	**TOTAL NET EXPENDITURE**	**8,700**	**- 23,379**	**2,168**	**4,900**

* WCC Service Charge covers STC's share of utility, cleaning, building and grounds mtce

STOURPORT-ON-SEVERN TOWN COUNCIL
FINANCE COMMITTEE
REVISED ESTIMATE 2024/25 AND BUDGET 2025/26 -DETAILED

2023/24 Actual		2024/25 Budget	2024/25 Actual Apr-Dec	2024/25 Revised Estimate	2025/26 Budget
£	**9. STOURPORT RIVERSIDE**	£	£	£	£
	Expenditure				
34,546	Paddling pool	37,300	21,618	37,300	38,500
35,504	Toilets	41,000	28,399	40,000	41,000
	Contribution to renewal fund	4,000		4,000	4,500
70,050	**Total Expenditure**	82,300	50,017	81,300	84,000
70,050	**TOTAL NET EXPENDITURE**	**82,300**	**50,017**	**81,300**	**84,000**

2023/24 Actual		2024/25 Budget	2024/25 Actual Apr-Dec	2024/25 Revised Estimate	2025/26 Budget
£	**10. STOURPORT COMMUNITY CENTRE**	£	£	£	£
12,214	Expenditure	12,800	7,880	12,800	12,800
12,214	**Total Expenditure**	**12,800**	**7,880**	**12,800**	**12,800**
- 13,658	Income	- 15,000	- 10,589	- 15,000	- 15,000
- 13,658	**Total Income**	**- 15,000**	**- 10,589**	**- 15,000**	**- 15,000**
- 1,445	**TOTAL NET EXPENDITURE**	**- 2,200**	**- 2,709**	**- 2,200**	**- 2,200**

379,519		393,499	300,428	465,728	503,956

STOURPORT-ON-SEVERN TOWN COUNCIL
REVISED ESTIMATE 2024-25 AND BUDGET 2025-26
FUNDS AND RESERVES

	2024/25 Revised Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate
	£	£	£	£
1. Elections				
Balance b/f	5,959	1,133	8,133	15,133
Town Council Elections	- 2,826			- 22,000
Paddling pool	- 9,000			
Annual Contribs from Budget	7,000	7,000	7,000	7,000
Balance c/f	**1,133**	**8,133**	**15,133**	**133**
2. Vehicles, Plant, Equipment, Computing etc.				
Balance b/f	14,354	17,454	3,104	6,204
Ride-on mower replacement		- 16,000		
Hand tools - grinder, impacter etc.		- 250		
Second-hand container at cemetery		- 1,200		
Annual Contribs from Budget	3,100	3,100	3,100	3,100
Balance c/f	**17,454**	**3,104**	**6,204**	**9,304**
3. Civic Centre Building Maintenance				
Balance b/f	35,110	15,110	21,110	27,110
Planned Expenditure				
Paddling pool	- 26,000			
Annual Contribs from Budget	6,000	6,000	6,000	6,000
Balance c/f	**15,110**	**21,110**	**27,110**	**33,110**
4. Localism renewals fund*				
Balance b/f		4,000	8,500	13,000
Planned Expenditure				
Annual Contribs from Budget	4,000	4,500	4,500	4,500
Balance c/f	**4,000**	**8,500**	**13,000**	**17,500**

* To meet significant replacement/renewal costs at paddling pool, toilets and Community Centre.