

STOURPORT-ON-SEVERN TOWN COUNCIL
FINANCE COMMITTEE
BUDGET 2024/25 - SUMMARY

| 2022/23 Actual | | 2023/24 Budget | 2023/24 Actual Apr.-Dec | 2023/24 Revised Estimate | 2024/25 Budget | 2025/26 Projection |
|-------------------|--|-------------------|-------------------------------|--------------------------------|-------------------|-----------------------|
| £ | | £ | £ | £ | £ | £ |
| 50,386 | 1. ADMINISTRATION | 52,664 | 34,840 | 46,635 | 48,985 | 50,604 |
| 49,989 | 2. COST OF DEMOCRACY | 69,768 | 40,443 | 62,494 | 47,133 | 49,468 |
| 9,187 | 3. SERVICES TO THE PUBLIC | 13,420 | - 3,277 | 6,120 | 12,920 | 12,920 |
| 110,054 | 4. MEMORIAL PARK AND TOWN GARDENS ETC. | 126,604 | 85,739 | 122,559 | 129,590 | 134,617 |
| 12,272 | 5. CEMETERY | 12,745 | 29,204 | 50,809 | 55,233 | 59,883 |
| 13,810 | 6. ALLOTMENTS | 9,419 | 5,094 | 9,432 | 9,339 | 9,947 |
| 13,396 | 7. NON-RECURRING EXPENDITURE | 4,900 | 18,202 | 55,963 | 1,500 | 5,000 |
| 1,202 | 8. STOURPORT CIVIC CENTRE | 4,200 | - 16,652 | 10,259 | 8,700 | 8,700 |
| 67,939 | 9. STOURPORT RIVERSIDE | 74,500 | 61,832 | 73,500 | 82,300 | 86,500 |
| 5,762 | 10. STOURPORT COMMUNITY CENTRE | 2,100 | - 1,125 | - 9,500 | - 2,200 | - 2,560 |
| 333,997 | TOTAL NET EXPENDITURE | 370,320 | 254,300 | 428,271 | 393,499 | 415,078 |
| - 305,245 | 11. PRECEPT ON WYRE FOREST D. C. | - 335,866 | - 335,866 | - 335,866 | - 400,898 | - 420,943 |
| | 12. FUNDING FROM CIVIC HALL FUND | | | - 26,000 | | |
| | 13. FUNDING FROM ELECTION FUND | - 22,000 | | - 24,215 | 0 | |
| | 14. FUNDING FROM COMPUTER/VEHICLE FUND | - 1,965 | | - 8,465 | 0 | |
| 28,752 | DEFICIT/(-SURPLUS) ON YEAR | 10,489 | - 81,566 | 33,725 | - 7,399 | - 5,865 |
| | WORKING BALANCE PROJECTION | | | | | |
| 126,819 | Balance at 1st April | | | 98,067 | 64,342 | 71,740 |
| 28,752 | Less: Deficit/(- Surplus) on Year | | | 33,725 | - 7,399 | - 5,865 |
| 98,067 | Surplus Working Balance at 31st March | | | 64,342 | 71,740 | 77,605 |

STOURPORT-ON-SEVERN TOWN COUNCIL
FINANCE COMMITTEE
BUDGET 2024/25- DETAILED

| 2022/23 Actual | | 2023/24 Budget | 2023/24 Actual Apr.-Dec | 2023/24 Revised Estimate | 2024/25 Budget | 2025/26 Projection |
|-------------------|-------------------------------------|-------------------|-------------------------------|--------------------------------|-------------------|-----------------------|
| £ | 1. ADMINISTRATION | £ | £ | £ | £ | £ |
| | Expenditure | | | | | |
| | Employees | | | | | |
| 230,397 | Salaries and Wages | 248,000 | 163,202 | 241,000 | 254,000 | 266,700 |
| - 204,636 | Less: Recharges | - 220,286 | - 144,964 | - 214,068 | - 225,616 | - 236,896 |
| 25,761 | Net Salaries and Wages | 27,714 | 18,238 | 26,932 | 28,385 | 29,804 |
| 1,619 | Indirect Employee Costs | 700 | 527 | 700 | 700 | 700 |
| 371 | Supplies and Services | | | | | |
| | Office Equipment | 100 | | 100 | 100 | 100 |
| 3,048 | Printing and Photocopying | 3,000 | 2,253 | 3,000 | 3,000 | 3,000 |
| 1,123 | Books, Vending and Stationery | 800 | 520 | 800 | 800 | 800 |
| 1,560 | Audit Fees | 1,550 | 250 | 1,800 | 1,800 | 1,800 |
| 1,814 | Postage and Telephones | 2,000 | 1,136 | 2,000 | 2,000 | 2,000 |
| 1,000 | Contribution to Computer/Equipt/Blg | 1,100 | | 1,100 | 1,100 | 1,100 |
| 399 | Bank Charges | 600 | 348 | 600 | 600 | 600 |
| 8,244 | Insurances | 8,700 | 9,438 | 10,000 | 10,000 | 10,000 |
| 4,692 | Health and Safety Service | 5,000 | 5,316 | 5,316 | 5,800 | 6,000 |
| 0 | Health and Safety Inspections | 300 | | - | 300 | 300 |
| 3,063 | CALC subscription | 2,300 | 2,187 | 2,187 | 2,300 | 2,300 |
| -28 | Miscellaneous | 100 | | 100 | 100 | 100 |
| 52,666 | Total Expenditure | 53,964 | 40,213 | 54,635 | 56,985 | 58,604 |
| | Income | | | | | |
| - 2,280 | Interest Received | - 1,300 | - 5,373 | - 8,000 | - 8,000 | - 8,000 |
| 50,386 | TOTAL NET EXPENDITURE | 52,664 | 34,840 | 46,635 | 48,985 | 50,604 |

STOURPORT-ON-SEVERN TOWN COUNCIL
FINANCE COMMITTEE
BUDGET 2024/25- DETAILED

| 2022/23 Actual | | 2023/24 Budget | 2023/24 Actual Apr.-Dec | 2023/24 Revised Estimate | 2024/25 Budget | 2025/26 Projection |
|-------------------|-------------------------------------|-------------------|-------------------------------|--------------------------------|-------------------|-----------------------|
| £ | 2. COST OF DEMOCRACY | £ | £ | £ | £ | £ |
| | Expenditure | | | | | |
| | Employees | | | | | |
| 27840 | Salary and Wages Recharged | 29,968 | 19,721 | 29,122 | 30,693 | 32,228 |
| | Supplies and Services | | | | | |
| 0 | Mayoral Board | 150 | | 150 | 500 | 500 |
| 1061 | Mayors chain engraving,robe, etc. | 1,100 | 1,240 | 1,240 | 1,240 | 1,240 |
| 534 | Printing | 700 | 410 | 700 | 700 | 700 |
| 0 | Other Expenses | 100 | 578 | 578 | 500 | 500 |
| 6582 | Mayor Expenses | 7,250 | 3,561 | 6,989 | 5,000 | 5,800 |
| 1225 | Civic Occasions | 1,500 | 718 | 1,500 | 1,500 | 1,500 |
| 6747 | Elections | 22,000 | 14,215 | 15,215 | - | - |
| 6000 | Elections - Contribution to reserve | 7,000 | | 7,000 | 7,000 | 7,000 |
| 49,989 | Total Expenditure | 69,768 | 40,443 | 62,494 | 47,133 | 49,468 |
| 49,989 | L NET EXPENDITURE | 69,768 | 40,443 | 62,494 | 47,133 | 49,468 |

| 2022/23 Actual | | 2023/24 Budget | 2023/24 Actual Apr.-Dec | 2023/24 Revised Estimate | 2024/25 Budget | 2025/26 Projection |
|-------------------|-------------------------------------|-------------------|-------------------------------|--------------------------------|-------------------|-----------------------|
| £ | 3. SERVICES TO THE PUBLIC | £ | £ | £ | £ | £ |
| | Expenditure | | | | | |
| | Repair and Maintenance of Buildings | | | | | |
| 250 | Town Clock winding +maintce | 270 | | 270 | 270 | 270 |
| | Supplies and Services | | | | | |
| -200 | Grants to Organisations | 3,000 | | 3,000 | 3,000 | 3,000 |
| 0 | Other Grants incl. Churchyds | 1,650 | | 1,650 | 1,650 | 1,650 |
| 6897 | Christmas Lights | 6,000 | 3,421 | - | 5,000 | 5,500 |
| 1000 | Website - ongoing costs | 1,000 | | 1,000 | 1,000 | 1,000 |
| 1154 | Town Twinning | 1,300 | 84 | - | 1,300 | 1,300 |
| | High Street Task Force | | 60 | 0 | 0 | 0 |
| 86 | Bus Shelters | | | | 500 | |
| 0 | Street Sign 30 mph | 200 | | 200 | 200 | 200 |
| 9,187 | TOTAL NET EXPENDITURE | 13,420 | 3,277 | 6,120 | 12,920 | 12,920 |

STOURPORT-ON-SEVERN TOWN COUNCIL
FINANCE COMMITTEE
BUDGET 2024/25- DETAILED

| 2022/23 Actual | | 2023/24 Budget | 2023/24 Actual Apr.-Dec | 2023/24 Revised Estimate | 2024/25 Budget | 2025/26 Projection |
|-------------------|--|-------------------|-------------------------------|--------------------------------|-------------------|-----------------------|
| £ | 4. MEMORIAL PARK AND TOWN GARDE | £ | £ | £ | £ | £ |
| | Expenditure | | | | | |
| | Employees | | | | | |
| 87565 | Salary and Wages Recharged | 94,262 | 62,031 | 91,601 | 96,543 | 101,370 |
| | Premises Related Costs | | | | | |
| 12230 | Maintenance of Grounds | 17,000 | 16,488 | 18,000 | 18,000 | 18,000 |
| | Electricity | 600 | 190 | 300 | 400 | 400 |
| | Business Rates | 1,300 | 456 | 455 | 455 | 455 |
| | Water Charges | 150 | 102 | 150 | 150 | 150 |
| | Cleaning Materials | 600 | 498 | 700 | 750 | 600 |
| | Fire Extinguishers | 100 | 35 | 70 | 100 | 100 |
| | Transport Related Costs | | | | | |
| 3042 | Vehicle and Mower Running Costs | 2,700 | 1,999 | 2,700 | 3,000 | 3,200 |
| | Contr to Vehicle Renew Fund | 2,000 | | 2,000 | 2,000 | 2,000 |
| | Supplies and Services | | | | | |
| 8671 | Equipment | 2,300 | 7,041 | 7,041 | 2,500 | 2,600 |
| | Tree Survey and Surgery | 1,000 | | 420 | 1,000 | 1,000 |
| -7100 | Tree inspection arrangement | 4,000 | 2,369 | 4,000 | 4,000 | 4,000 |
| 650 | Playgrnd inspections | 600 | | 600 | 600 | 600 |
| 550 | Disposal of waste | 550 | 605 | 605 | 650 | 700 |
| 110,312 | Total Expenditure | 127,162 | 91,814 | 128,642 | 130,148 | 135,175 |
| | Income | | | | | |
| | Rent - Scout Hut in Memorial Park | -58 | -50 | -58 | -58 | -58 |
| | Rent - Land Com Cen A Kings Rec | -500 | -500 | -500 | -500 | -500 |
| | Insurance (re vandalism) | | 4,775 | 4,775 | | |
| -258 | Other income | | -750 | -750 | | |
| - 258 | Total Income | - 558 | - 6,075 | - 6,083 | - 558 | - 558 |
| 110,054 | TOTAL NET EXPENDITURE | 126,604 | 85,739 | 122,559 | 129,590 | 134,617 |

STOURPORT-ON-SEVERN TOWN COUNCIL
FINANCE COMMITTEE
BUDGET 2024/25- DETAILED

| 2022/23 Actual | | 2023/24 Budget | 2023/24 Actual Apr.-Dec | 2023/24 Revised Estimate | 2024/25 Budget | 2025/26 Projection |
|-------------------|---------------------------------|-------------------|-------------------------------|--------------------------------|-------------------|-----------------------|
| £ | 5. CEMETERY | £ | £ | £ | £ | £ |
| | Expenditure | | | | | |
| | Employees | | | | | |
| 77470 | Salary and Wages Recharged | 83,395 | 54,880 | 81,041 | 85,413 | 89,683 |
| | Premises Related Costs | | | | | |
| 399 | Electricity | 600 | 377 | 600 | 700 | 750 |
| | Business rates | | | | | |
| 948 | | 1,000 | 973 | 973 | 1050 | 1100 |
| | Refuse Collection/Disposal | | | | | |
| 810 | | 800 | 905 | 905 | 1000 | 1100 |
| | Transport Related Costs | | | | | |
| 500 | Vehicle and Mower Running Costs | 550 | 828 | 828 | 900 | 950 |
| | Supplies and Services | | | | | |
| 9040 | Grave-digging | 10,000 | 3,660 | 5,000 | 5,000 | 5,100 |
| | Books-Official Register, etc. | | | | | |
| 39 | | 300 | 324 | 324 | 350 | 350 |
| | Subscriptions ICCM+Scribe | | | | | |
| 95 | | 100 | 834 | 834 | 520 | 550 |
| | Misc. Expenditure | | | | | |
| 335 | | | 306 | 304 | 300 | 300 |
| 89,636 | Total Expenditure | 96,745 | 63,087 | 90,809 | 95,233 | 99,883 |
| | Income | | | | | |
| | Customer Receipts | | | | | |
| - 77,364 | Burial Fees | - 84,000 | - 33,883 | - 40,000 | - 40,000 | - 40,000 |
| - 77,364 | Total Income | - 84,000 | - 33,883 | - 40,000 | - 40,000 | - 40,000 |
| 12,272 | TOTAL NET EXPENDITURE | 12,745 | 29,204 | 50,809 | 55,233 | 59,883 |

| 2022/23 Actual | | 2023/24 Budget | 2023/24 Actual Apr.-Dec | 2023/24 Revised Estimate | 2024/25 Budget | 2025/26 Projection |
|-------------------|-------------------------------|-------------------|-------------------------------|--------------------------------|-------------------|-----------------------|
| £ | 6. ALLOTMENTS | £ | £ | £ | £ | £ |
| | Expenditure | | | | | |
| | Employees | | | | | |
| 11761 | Salary and Wages Recharged | 12,662 | 8,333 | 12,305 | 12,968 | 13,617 |
| | Premises Related Costs | | | | | |
| 0 | Water Charges | 300 | | 300 | 300 | 300 |
| | Supplies and Services | | | | | |
| 458 | Skip hire and disposal | 800 | 650 | 800 | 800 | 800 |
| | Miscellaneous | | | | | |
| 5655 | | 0 | 473 | 482 | 0 | 0 |
| | Commission on rent collection | | | | | |
| 179 | | 483 | 371 | 371 | 483 | 530 |
| 18,053 | Total Expenditure | 14,245 | 9,827 | 14,258 | 14,551 | 15,247 |
| | Income | | | | | |
| | Customer Receipts | | | | | |
| -4243 | Allotment Rents | - 4,826 | - 4,733 | - 4,826 | - 5,212 | - 5,300 |
| - 4,243 | Total Income | - 4,826 | - 4,733 | - 4,826 | - 5,212 | - 5,300 |
| 13,810 | TOTAL NET EXPENDITURE | 9,419 | 5,094 | 9,432 | 9,339 | 9,947 |

STOURPORT-ON-SEVERN TOWN COUNCIL
FINANCE COMMITTEE
BUDGET 2024/25- DETAILED

| 2022/23 Actual | | 2023/24 Budget | 2023/24 Actual Apr.-Dec | 2023/24 Revised Estimate | 2024/25 Budget | 2025/26 Projection |
|-------------------|---|-------------------|-------------------------------|--------------------------------|-------------------|-----------------------|
| £ | 7. NON-RECURRING EXPENDITURE | £ | £ | £ | £ | £ |
| | Expenditure | | | | | |
| 1985 | Localism - legal and property advice | 3,000 | | 2,200 | 0 | |
| 1463 | Localism - other | | | | 0 | |
| 1773 | Queen's Platinum Jubilee 2022 | | | | 0 | |
| 957 | Riverside-Victorian lamps refurbishment | | | | 0 | |
| 321 | Community Centre - replace alarm | | | | 0 | |
| 1240 | Riverside Toilets - install CCTV | | | | 0 | |
| 1853 | Riverside toilets repairs | | | | 0 | |
| 3965 | Allotments - new gates | | | | 0 | |
| 468 | Refurb chairs mayor's Parlour | | | | 0 | |
| -629 | Welcome Back(Post-Covid) | | | | 0 | |
| | Community Centre - 3 new doors | | 7,248 | 7,248 | 0 | |
| | Sink hole behind Civic Hall | | 4,460 | 4,460 | 0 | |
| | Mem Pk - bandstand safety repairs | | 3,591 | 3,591 | 0 | |
| | Coronation | 500 | | 64 | 0 | |
| | Civic Hall - RAAC (concrete) survey | | 1,750 | 1,750 | 0 | |
| | New ornamental trees in park | | 503 | | | |
| | Paddling Pool - new surface | | | 35,000 | | |
| | D-Day | | | | 500 | |
| | Christmas lights-heights training | | | | 1000 | |
| | Bridge Street | | | | | 5,000 |
| | Electrical testing at Civic | 400 | 650 | 650 | 0 | |
| | Lloyds Meadow - refurbish steps | 1,000 | | 1,000 | 0 | |
| 13,396 | Total Expenditure | 4,900 | 18,202 | 55,963 | 1,500 | 5,000 |
| | Income | | | | | |
| | Total Income | - | - | - | - | - |
| 13,396 | TOTAL NET EXPENDITURE | 4,900 | 18,202 | 55,963 | 1,500 | 5,000 |

STOURPORT-ON-SEVERN TOWN COUNCIL
FINANCE COMMITTEE
BUDGET 2024/25- DETAILED

| 2022/23 Actual | | 2023/24 Budget | 2023/24 Actual Apr.-Dec | 2023/24 Revised Estimate | 2024/25 Budget | 2025/26 Projection |
|-------------------|--|-------------------|-------------------------------|--------------------------------|-------------------|-----------------------|
| £ | 8. STOURPORT CIVIC CENTRE | £ | £ | £ | £ | £ |
| | Expenditure | | | | | |
| -650 | Legal advice and assistance | 1,000 | 7 | 1,000 | 1,000 | 1,000 |
| 1135 | Building maintenance (day to day) | 1,500 | 2,295 | 2,800 | 1,500 | 1,500 |
| 4865 | Telephone/Computers/Broadband | 5,000 | | 5,000 | 5,500 | 5,500 |
| 18500 | WCC Service Charge* | 21,000 | | 21,000 | 22,000 | 22,000 |
| 6822 | Business Rates | 7,100 | 6,013 | 6,013 | 6,300 | 6,300 |
| 5160 | Contributn to reserve (building mainter) | 6,000 | | 6,000 | 6,000 | 6,000 |
| 35,832 | Total Expenditure | 41,600 | 8,315 | 41,813 | 42,300 | 42,300 |
| | Income | | | | | |
| -6075 | Civic Group - Contrib re Insurance and | 10,000 | 3,375 | 4,500 | 6,500 | 6,500 |
| -558 | Electricity income from offices | 1,000 | 654 | 654 | 700 | 700 |
| -27997 | Rent Income from offices/parking | 26,400 | 20,938 | 26,400 | 26,400 | 26,400 |
| - 34,630 | Total Income | - 37,400 | - 24,967 | - 31,554 | - 33,600 | - 33,600 |
| 1,202 | TOTAL NET EXPENDITURE | 4,200 | - 16,652 | 10,259 | 8,700 | 8,700 |

* WCC Service Charge covers STC's share of utility, cleaning, building and grounds mtce

| 2022/23 Actual | | 2023/24 Budget | 2023/24 Actual Apr.-Dec | 2023/24 Revised Estimate | 2024/25 Budget | 2025/26 Projection |
|-------------------|-------------------------------|-------------------|-------------------------------|--------------------------------|-------------------|-----------------------|
| £ | 9. STOURPORT RIVERSIDE | £ | £ | £ | £ | £ |
| | Expenditure | | | | | |
| 34628 | Paddling pool | 35,500 | 33,983 | 34,500 | 37,300 | 39,000 |
| 33311 | Toilets | 39,000 | 27,849 | 39,000 | 41,000 | 43,000 |
| | Contribution to renewal fund | | | | 4,000 | 4,500 |
| 67,939 | Total Expenditure | 74,500 | 61,832 | 73,500 | 82,300 | 86,500 |
| 67,939 | TOTAL NET EXPENDITURE | 74,500 | 61,832 | 73,500 | 82,300 | 86,500 |

| 2022/23 Actual | | 2023/24 Budget | 2023/24 Actual Apr.-Dec | 2023/24 Revised Estimate | 2024/25 Budget | 2025/26 Projection |
|-------------------|---------------------------------------|-------------------|-------------------------------|--------------------------------|-------------------|-----------------------|
| £ | 10. STOURPORT COMMUNITY CENTRE | £ | £ | £ | £ | £ |
| 7074 | Expenditure | 2,100 | 9,386 | 11,500 | 12,800 | 13,440 |
| 7,074 | Total Expenditure | 2,100 | 9,386 | 11,500 | 12,800 | 13,440 |
| -1312 | Income | - | 10,511 | 21,000 | 15,000 | 16,000 |
| - 1,312 | Total Income | - | - 10,511 | - 21,000 | - 15,000 | - 16,000 |
| 5,762 | TOTAL NET EXPENDITURE | 2,100 | - 1,125 | - 9,500 | - 2,200 | - 2,560 |

333,997

370,320

254,300

428,271

393,499

415,078

STOURPORT-ON-SEVERN TOWN COUNCIL
BUDGET 2024-25
FUNDS AND RESERVES

| | 2023/24 | | 2024/25 Budget | 2025/26 Estimate | 2026/27 Estimate | 2027/28 Estimate |
|--|----------------------|---------------------|-------------------|---------------------|---------------------|---------------------|
| | Original Estimate | Revised Estimate | | | | |
| | £ | £ | £ | £ | £ | £ |
| 1. Elections | | | | | | |
| Balance b/f | 18,000 | 18,000 | 785 | 7,785 | 14,785 | 21,785 |
| Town Council Elections | - 22,000 | - 15,215 | | | | - 25,000 |
| Paddling pool | | - 9,000 | | | | |
| Annual Contribs from Budget | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 |
| Balance c/f | 3,000 | 785 | 7,785 | 14,785 | 21,785 | 3,785 |
| 2. Vehicles, Plant, Equipment, Computing etc. | | | | | | |
| Balance b/f | 7,324 | 11,254 | 5,889 | 5,689 | 8,789 | 11,889 |
| Small truck* | - 8,000 | | | | | |
| Mowers+other small equipment* | | - 6,500 | | | | |
| IT strategy | - 1,965 | - 1,965 | | | | |
| Watering machine (hanging baskets) | | | - 3,000 | | | |
| Cylinder mower | | | - 300 | | | |
| Annual Contribs from Budget | 3,000 | 3,100 | 3,100 | 3,100 | 3,100 | 3,100 |
| Balance c/f | 359 | 5,889 | 5,689 | 8,789 | 11,889 | 14,989 |
| 3. Civic Centre Building Maintenance | | | | | | |
| Balance b/f | 29,110 | 29,110 | 9,110 | 15,110 | 21,110 | 27,110 |
| Planned Expenditure | | | | | | |
| Paddling pool | | - 26,000 | | | | |
| Annual Contribs from Budget | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| Balance c/f | 35,110 | 9,110 | 15,110 | 21,110 | 27,110 | 33,110 |
| 4. Localism renewals fund** | | | | | | |
| Balance b/f | | | - | 4,000 | 8,500 | 13,000 |
| Planned Expenditure | | | | | | |
| Annual Contribs from Budget | | | 4,000 | 4,500 | 4,500 | 4,500 |
| Balance c/f | - | - | 4,000 | 8,500 | 13,000 | 17,500 |

* Agreed at Parks Cttee not to purchase small truck but to use the budget to purchase 2 pedestrian mowers, a petrol trimmer and some battery-powered tools.

** To be used to meet significant replacement/renewal costs at paddling pool, toilets and Community Centre.