

STOURPORT-ON-SEVERN TOWN COUNCIL
FINAL ACCOUNTS 2019/20 - SUMMARY REVENUE ACCOUNT

2018/19 Actual		2019/20 Original Budget	2019/20 Revised Estimate	2019/20 Actual	2019/20 Under/(Over) Spend v Orig	2019/20 Under/(Over) Spend v RevEst
£		£	£	£	£	£
38,644	1. ADMINISTRATION	41,944	42,708	40,337	1,607	2,371
33,705	2. COST OF DEMOCRACY	36,087	65,249	64,704	- 28,617	546
13,754	3. SERVICES TO THE PUBLIC	15,960	16,467	15,730	230	737
93,179	4. MEMORIAL PARK + TOWN GARDENS	105,248	109,125	109,476	- 4,228	351
25,966	5. CEMETERY	22,886	25,453	22,052	834	3,400
5,896	6. ALLOTMENTS	7,661	6,625	6,941	720	316
9,765	7. NON-RECURRING	12,000	5,000	696	11,304	4,304
5,114	8. STOURPORT CIVIC CENTRE	2,875	5,043	5,718	- 2,843	675
226,024	TOTAL NET EXPENDITURE	244,661	275,669	265,654	- 20,993	10,015
- 202,047	9. PRECEPT ON WYRE FOREST D. C.*	- 217,100	- 217,100	- 217,100	0	-
- 7,700	10. COUNCIL TAX COMPENSATION GRANT	-	-	-	-	-
	11. FUNDING FROM CIVIC HALL RESERVE	-	-	-	-	-
	12. FUNDING FROM ELECTION RESERVE	-	22,792	22,972	22,972	180
-	13. FUNDING FROM COMPUTER FUND	- 8,965	- 2,715	- 1,965	- 7,000	750
16,278	DEFICIT/(-SURPLUS) ON YEAR	18,596	33,062	23,617	- 5,021	9,445
	WORKING BALANCE PROJECTION				-	-
- 96,996	Balance at 1st April	- 71,180	- 80,718	- 80,718	9,538	-
16,278	Less: Deficit/(- Surplus) on Year	18,596	33,062	23,617	- 5,021	9,445
- 80,718	Surplus Working Balance at 31st March	- 52,584	- 47,660	- 57,100	4,516	9,440

STOURPORT-ON-SEVERN TOWN COUNCIL
FINAL ACCOUNTS 2019/20 - DETAILED REVENUE ACCOUNT

2018/19 Actual		2019/20 Original Budget	2019/20 Revised Estimate	2019/20 Actual	2019/20 Under/(Over) Spend v Orig	2019/20 Under/(Over) Spend v RevEst
£	1. ADMINISTRATION	£	£	£	£	£
	Expenditure					
	Employees					
173,657	Salaries and Wages	182,297	189,600	193,945	11,648	4,345
- 154,239	Less: Recharges	- 161,913	- 168,400	- 172,191	10,278	3,791
19,418	Net Salaries and Wages	20,384	21,200	21,754	1,370	554
	Indirect Employee Costs	800	900	924	124	24
	Supplies and Services					
-	Office Equipment	100	0		100	-
	Printing and Photocopying	1,200	2,700	2,452	1,252	248
	Books, Vending and Stationery	500	850	1,273	773	423
875	Audit Fees	1,300	1,450	1,135	165	315
1,621	Postage and Telephones	3,000	1,000	449	2,551	551
1,000	Contribution to Computer/Equipm	1,000	1,000	1,000	-	-
339	Bank Charges	360	400	390	30	10
6,008	Insurances	6,100	7,000	6,689	589	311
2,250	Health and Safety Service	4,500	4,500	4,500	-	-
20	Health and Safety Inspections	300	200		300	200
	CALC subscription	1,900	1,908	1,908	8	0
2,780	Miscellaneous	900	100	1,287	2,187	1,387
39,133	Total Expenditure	42,344	43,208	41,185	1,159	2,023
	Income					
- 489	Interest Received	-400	-500	848	448	348
38,644	TOTAL NET EXPENDITURE	41,944	42,708	40,337	1,607	2,371

2018/19 Actual		2019/20 Original Budget	2019/20 Revised Estimate	2019/20 Actual	2019/20 Under/(Over) Spend v Orig	2019/20 Under/(Over) Spend v RevEst
£	2. COST OF DEMOCRACY	£	£	£	£	£
	Expenditure					
	Employees					
20,983	Salary and Wages Recharged	22,027	22,909	23,425	1,398	516
	Supplies and Services					
156	Mayoral Board	60	60		60	60
640	Mayors chain engraving, robe, etc	600	636	646	46	10
203	Printing	400	950	908	508	42
-	Other Expenses	100	50		100	50
5,732	Mayor and Deputy Mayor Expense	5,900	5,852	5,852	48	-
1,219	Civic Occasions	2,000	2,000	642	1,358	1,358
- 228	Elections	0	22,792	23,231	23,231	439
5,000	Elections - Contribution to reserve	5,000	10,000	10,000	5,000	-
33,705	Total Expenditure	36,087	65,249	64,704	28,617	546
33,705	TOTAL NET EXPENDITURE	36,087	65,249	64,704	28,617	546

STOURPORT-ON-SEVERN TOWN COUNCIL
FINAL ACCOUNTS 2019/20 - DETAILED REVENUE ACCOUNT

2018/19 Actual		2019/20 Original Budget	2019/20 Revised Estimate	2019/20 Actual	2019/20 Under/(Over) Spend v Orig	2019/20 Under/(Over) Spend v RevEst
£	3. SERVICES TO THE PUBLIC	£	£	£	£	£
	Expenditure					
220	Repair and Maintenance of Buildings					
	Town Clock winding and maintenance	230	740	740	510	-
1,000	Supplies and Services					
	Grants to Organisations	2,700	2,700	3,100	400	400
3,000	Grant to Stourport Forward	3,000	3,000	3,000	-	-
900	Other Grants incl. Churchyds	1,570	1,570	900	670	670
5,316	Christmas Lights	5,300	5,300	4,705	595	595
1,000	Website - ongoing costs	1,000	1,000	1,000	-	-
2,101	Town Twinning	2,000	2,000	2,177	177	177
217	Street Sign 30 mph	160	157	108	52	49
13,754	TOTAL NET EXPENDITURE	15,960	16,467	15,730	230	737

2018/19 Actual		2019/20 Original Budget	2019/20 Revised Estimate	2019/20 Actual	2019/20 Under/(Over) Spend v Orig	2019/20 Under/(Over) Spend v RevEst
£	4. MEMORIAL PARK AND TOWN GARDENS ETC.	£	£	£	£	£
	Expenditure					
66,000	Employees					
	Salary and Wages Recharged	69,284	72,060	73,682	4,398	1,623
10,313	Premises Related Costs					
	Maintenance of Grounds	11,900	11,900	11,317	583	583
319	Electricity	500	500	264	236	236
-	Business Rates	430	418	427	3	9
110	Water Charges	100	100	131	31	31
604	Cleaning Materials	400	400	353	47	47
160	Fire Extinguishers	60	100	60	-	40
4,017	Transport Related Costs					
	Vehicle and Mower Running Costs	2,000	2,500	3,370	1,370	870
1,700	Contr to Vehicle Renew Fund	1,800	1,800	1,800	-	-
563	Supplies and Services					
	Equipment	2,000	2,200	2,165	165	35
	Tree Survey and Surgery	1,000	1,000		1,000	1,000
6,311	Riverside Paddling Pool	12,622	12,995	12,995	373	0
3,820	Tree inspection arrangement	3,820	3,820	3,820	-	-
180	Playgrnd inspection arrangmnt	240	240		240	240
	Other expenditure	-	-		-	-
94,097	Total Expenditure	106,156	110,033	110,384	4,228	352
	Income					
- 400	Rent - Land Com Cen Mem Park	-400	-400	-400	-	-
- 500	Rent - Land Com Cen A Kings Rec	-500	-500	-500	-	-
- 18	Other income	-8	-8	-8	0	0
- 918	Total Income	- 908	- 908	- 908	0	0
93,179	TOTAL NET EXPENDITURE	105,248	109,125	109,476	4,228	351

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2018/19 Actual		2019/20 Original Budget	2019/20 Revised Estimate	2019/20 Actual	2019/20 Under/(Over) Spend v Orig	2019/20 Under/(Over) Spend v RevEst
£	5. CEMETERY	£	£	£	£	£
	Expenditure					
	Employees					
58,391	Salary and Wages Recharged	61,296	63,752	65,188	- 3,892	- 1,436
	Premises Related Costs					
476	Electricity	500	500	489	11	11
	Refuse Collection/Disposal					
3,687		4,500	800	767	3,733	33
	Transport Related Costs					
952	Vehicle and Mower Running Costs	400	500	922	- 522	- 422
	Supplies and Services					
6,880	Grave-digging	8,300	6,500	6,600	1,700	100
	Books-Official Register, etc.					
- 300		300	300		300	300
	Subscription to ICCM					
90		90	95	230	- 140	- 135
	Misc. Expenditure					
-		-	6	611	- 611	- 605
70,176	Total Expenditure	75,386	72,453	74,807	579	- 2,355
	Income					
	Customer Receipts					
- 44,210	Burial Fees	- 52,500	- 47,000	-52,155	- 345	5,155
	Misc. Income					
- 44,210		- 52,500	- 47,000	- 52,755	255	5,755
25,966	TOTAL NET EXPENDITURE	22,886	25,453	22,052	834	3,400

2018/19 Actual		2019/20 Original Budget	2019/20 Revised Estimate	2019/20 Actual	2019/20 Under/(Over) Spend v Orig	2019/20 Under/(Over) Spend v RevEst
£	6. ALLOTMENTS	£	£	£	£	£
	Expenditure					
	Employees					
8,865	Salary and Wages Recharged	9,306	9,679	9,897	- 591	- 218
	Premises Related Costs					
-	Water Charges	1,500	400		1,500	400
	Supplies and Services					
333	Skip hire and disposal	500	350	517	- 17	- 167
	Miscellaneous					
362	Commission on rent collection	385	423	423	- 38	0
9,560	Total Expenditure	11,691	10,852	11,168	523	- 316
	Income					
	Customer Receipts					
- 3,664	Allotment Rents	- 4,030	- 4,227	-4,227	197	-
- 3,664	Total Income	- 4,030	- 4,227	- 4,227	197	-
5,896	TOTAL NET EXPENDITURE	7,661	6,625	6,941	720	316

STOURPORT-ON-SEVERN TOWN COUNCIL
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2018/19 Actual		2019/20 Original Budget	2019/20 Revised Estimate	2019/20 Actual	2019/20 Under/(Over) Spend v Orig	2019/20 Under/(Over) Spend v RevEst
£	7. NON-RECURRING ITEMS	£	£	£	£	£
	Expenditure					
9,766	Parks Ctte - improved service provision	5,000	4,250	2,738	2,262	1,512
	Village gates at Wilden			958	958	958
	Refurbishment of war memorial	7,000	750	750	6,250	-
9,766	Total Expenditure	12,000	5,000	4,446	7,554	554
	Income					
	Village gates - contrib by Worcs CC			-1,000	1,000	1,000
	Income re wildflowers (from cllrs)			-2,250	2,250	2,250
	Localism Fund (WFDC)			-500	500	500
-	Total Income	-	-	3,750	3,750	3,750
9,766	TOTAL NET EXPENDITURE	12,000	5,000	696	11,304	4,304

2018/19 Actual		2019/20 Original Budget	2019/20 Revised Estimate	2019/20 Actual	2019/20 Under/(Over) Spend v Orig	2019/20 Under/(Over) Spend v RevEst
£	8. STOURPORT CIVIC CENTRE	£	£	£	£	£
	Expenditure					
-	Legal advice and assistance	1,000	1,605	1,605	605	1
2,625	Offices to let - marketing etc.	1,500	500		1,500	500
140	Building maintenance (day to day)	1,000	1,000	812	188	188
2,500	Telephone/Computers/Broadband	5,145	4,865	4,865	280	-
14,470	WCC Service Charge*	16,620	16,620	16,439	181	181
6,179	Business Rates	1,750	8,730	8,731	6,981	1
5,160	Contributn to reserve (building mainten)	5,160	5,160	5,160	-	-
31,074	Total Expenditure	32,175	38,480	37,612	5,437	868
	Income					
- 4,500	Civic Group - Contrib re Insurance and M	4,500	4,500	4,500	-	-
- 885	Electricity income from offices	500	437	437	63	0
- 20,146	Rent Income from offices	24,300	28,500	26,957	2,657	1,543
- 429	Sale of piano	-	-	-	-	-
- 25,960	Total Income	- 29,300	- 33,437	- 31,894	2,594	1,543
5,114	TOTAL NET EXPENDITURE	2,875	5,043	5,718	2,843	675

* WCC Service Charge covers STC's share of utility, cleaning, building and grounds maintenance costs

STOURPORT-ON-SEVERN TOWN COUNCIL
FINAL ACCOUNTS 2019/20

BALANCE SHEET AS AT 31ST MARCH 2020

	2019/20 £	2019/20 £	2019/20 £
2018/19			
£			
CURRENT ASSETS			
Debtors	4,194.58	149.59	
H M Revenue & Customs (Recov. VAT)			7,959.70
Other Debtors	1,653.18	<u>7,810.11</u>	
Payments in Advance - insurance 2020/21	7,049.28		6,894.23
Cash	170,000.00	140,000.00	
Invested with WFDC	32,071.35		
At Bank	-		
Less: Cheques to be presented	10,575.31	21,157.58	
Petty Cash	500.00	500.00	161,657.58
	204,893.08		176,511.51
Less: CURRENT LIABILITIES			
Creditors	82,663.06		84,875.60
CURRENT ASSETS Less CURRENT LIABILITIES	122,230.02		91,635.91
-336 Roland Worth Trust Fund			-336.00
CURRENT ASSETS Less TOTAL LIABILITIES	121,894.02		91,299.91
WORKING BALANCE			
At 01/04/2019	96,995.92	80,718.37	
Less: Deficit on Year	16,277.55	<u>23,617.11</u>	57,101.26
FUNDS AND RESERVES			
Vehicles, Mowers, Computers and Equipment	19,733.62		20,568.62
Elections	12,972.03		0.03
Civic Centre	8,470.00		13,630.00
	121,894.02		91,299.91

**STOURPORT-ON-SEVERN TOWN COUNCIL
FUNDS AND RESERVES AS AT 31ST MARCH 2020**

	2019/20		
	Original Estimate	Revised Estimate	Actual
	£	£	£
1. Elections			
Balance b/f	12,972	12,972	12,972
Town Council Elections	- 20,000	- 22,792	- 22,972
Annual Contribs from Budget	5,000	10,000	10,000
Balance c/f	- 2,028	180	-
2. Vehicles, Plant, Equipment, Computing etc.			
Balance b/f	19,733	19,734	19,734
General purpose van	- 5,700	-	
2 pedestrian mowers	- 2,000	-	
Refurb of war memorial	- 7,000	- 750	
IT strategy	- 1,965	- 1,965	- 1,965
Annual Contribs from Budget	2,800	2,800	2,800
Balance c/f	5,868	19,819	20,569
3. Civic Centre Building Maintenance			
Balance b/f	8,470	8,470	8,470
Planned Expenditure			
Annual Contribs from Budget	5,160	5,160	5,160
Balance c/f	13,630	13,630	13,630

2019 £	<u>ASSETS AS AT 31st MARCH 2020</u>	2020 £
	<u>1. LAND</u>	
100	Abberley Avenue Public Open Space (Common Land) Allotments	100
1,000	Kingsway	1,000
1,000	Areley Kings	1,000
1,000	Cemetery, Minster Road	1,000
100	Vale Road/Mitton Street Public Gardens	100
	<u>2. BUILDINGS</u>	
1	Civic Hall, Stourport	1
183,520	Stourport Community Centre - Changing Rooms	183,520
60,210	Town Clock and Clock Tower	60,210
36,850	Memorial Park Bandstand	36,850
10,400	Memorial Park Scout Hut	10,400
11,350	Cemetery Portakabin	11,350
10,400	Cemetery Toilet Block	10,400
	<u>3. CONTENTS</u>	
60,000	Civic Hall, Stourport	60,000
34,570	Stourport Community Centre - Changing Rooms	34,570
15,060	Civic Centre office furniture and office equipment	15,060
7,390	Cemetery office	7,390
	<u>4. VEHICLES</u>	
5,100	General Purpose Van	5,100
3,700	John Deere Mini Tractor	3,700
8,250	Hayter LT324 Triple ride-on mower	8,250
	<u>5. COMMUNITY ASSETS</u>	
3,310	Mayor's Robe Chain and Badge	3,310
12,890	Coat of Arms and Silver Casket	12,890
8,580	Display Case, Chest and Contents	8,580
33,930	Bus Shelters and Public Seats	33,930
31,000	Christmas Lights	31,000
19,100	Street Lighting	19,100
34,450	War Memorial Gates & Railings	34,450
85,000	Green Gym and Natural Play Equipt in Memorial Park	85,000
7,000	Marco Polo slide	7,000
<u>685,261</u>		<u>685,261</u>

NOTES:

1. The Town Council is sole trustee in respect of two charitable trusts involving freehold land at the Memorial Park, Stourport and Recreation Ground at Areley Kings. They are therefore not included.
2. The Town Council has taken over responsibility for running the Riverside Paddling Pool under a lease agreement but Wyre Forest District Council still have ownership.