

STOURPORT-ON-SEVERN TOWN COUNCIL

SUE SAUNDERS
TOWN CLERK

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THE CIVIC CENTRE
NEW STREET
STOURPORT-ON-SEVERN
WORCS
DY13 8UN

21th March 2019

SS/AP/TC.23

TO: MEMBERS OF THE PARKS COMMITTEE

Dear Sir/Madam

MEETING OF THE PARKS COMMITTEE – THURSDAY 28TH MARCH 2019

You are hereby summoned to attend a MEETING of the PARKS COMMITTEE of STOURPORT-ON-SEVERN TOWN COUNCIL to be held at the Mayor's Parlour, Civic Centre, Stourport-on-Severn on THURSDAY 28TH MARCH 2019, commencing at 3.00pm, for the purpose of transacting the business set out in the Agenda below.

Yours faithfully

Sue Saunders

Town Clerk

AGENDA

1. To receive apologies for absence.
2. To confirm the Minutes of the Committee held on the 22nd January 2019. (Appendix 1)
3. To invite Members to declare any interest in any item on this Agenda.
4. Quotations received for the cleaning and repairs to the War Memorial.
5. Signage at War Memorial Park.
6. Wildflower Meadow at the War Memorial Park.
7. Identified savings for Refuge and Recycling Waste Collections.

Committee Members

Cllr V M Higgs (Chairman)
Cllr Mrs J P Bennett
Cllr C J Brewer
Cllr D Little
Cllr C Rogers



**MINUTES OF A MEETING OF THE PARKS COMMITTEE
OF STOURPORT-ON-SEVERN TOWN COUNCIL
HELD IN THE MAYOR'S PARLOUR, CIVIC CENTRE, STOURPORT-ON-SEVERN
3.00PM ON TUESDAY 22ND JANUARY 2019**

PRESENT: Councillors: Mrs V M Higgs (Chair)
C Brewer
K Henderson
D Little
Mrs L Henderson (Observer)

Officers: A Longville (Parks and Cemetery Superintendent)
Mrs S Saunders (Town Clerk)
G Shaw (Treasurer)

21. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors: Mrs J P Bennett, R Lloyd and C Rogers.

22. MINUTES

It was **RESOLVED** that the Minutes of the meeting of the Committee held on 13th December 2018 be confirmed as a correct record and signed by the Chairman.

23. DECLARATIONS OF INTEREST

None.

24. TREASURER'S REPORT FOR PRIORITY AND BUDGET SETTING 2019/20

The Treasurer took Members through the report and highlighted the following:

- An email had been sent to MFG Solicitors chasing the lease for the Civic Centre from Worcestershire County Council. Members asked for a letter to be sent to the Chief Executive asking for the lease to be completed as soon as possible.
- A meeting had been held with Linda Draycott at Wyre Forest District Council, regarding the Riverside paddling pool. She advised that the lease agreement had not been signed but the paddling pool had transferred to Stourport Town Council with 100% of the costs to be paid by the Town Council in 2019/20. However, Wyre Forest District Council would still provide the expertise and manpower to run the paddling pool. Members agreed that localism funding would be applied for next year to help run the paddling pool.

- Salaries for all parks staff had been brought into line with NJC pay scales.
- Members agreed to increase 'headline' fee for the cemetery from £700 to £720 with effect from 1st April 2019 and allotment rents would increase from £40 to £44 for a full plot and from £20 to £22 for a small plot. It was noted that there had not been an increase in allotment rents for 4 years.
- There was a budget for replacement computers but it was perceived that this was quite high and some of the money would be allocated for the restoration work of the WWI memorial in the town gardens, for which quotes were awaited.
- The Council van would only be replaced if necessary.

25. SIGNAGE AT WAR MEMORIAL PARK

Members approved an additional £5,000 to the parks budget for new signage in the Memorial Park.

The treasurer was thanked for his informative report.

The meeting was closed at 3.35pm.