29th November 2018 DW/SS/December 18

**TO ALL MEMBERS OF STOURPORT-ON-SEVERN TOWN COUNCIL**

Dear Sir/Madam

**MEETING OF THE COUNCIL - TUESDAY 4TH DECEMBER 2018**

You are hereby summoned to attend a MEETING of STOURPORT-ON-SEVERN TOWN COUNCIL to be held **in the Mayor’s Parlour at the Civic Centre, New Street, Stourport-on-Severn, on Tuesday 4th December 2018**, commencing at 7.00 p.m, for the purpose of transacting the business set out in the Agenda below.

Yours faithfully

**David Willetts**

Town Clerk

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**A G E N D A**

**1.** To receive apologies for absence.

**2.** To confirm and sign the Minutes of the Meeting of the Council held on the 6th November 2018. (Appendix 1)

**3**. Declarations of Interest - to invite Members to declare any interest in any item on this Agenda.

**4.** To receive such communications as the Mayor may desire to submit (a separate list of the Mayor’s engagements since the Council’s Meeting on the 6th November 2018 is appended). (Appendix 2)

**5.** To consider the following applications for planning permission, together with any applications received since the publication of this Agenda, and to make recommendations thereon to the District Council:-

1. **WF.18/0676/FULL** – Change of use to children’s day nursery, including porch to front elevation at 4 New Street, Stourport-on-Severn, DY13 8UN. **Delegated decision – awaiting further plans to obtain an approval from Highways, when this has been carried out it will be approval.**
2. **WF.18/0679/TREE** – Scots Pine – Reduce limb growing towards house back, to suitable growth points, by 1 to 1.5 metres. Thin limb by 10% and install cobra brace at 9 Lucy Baldwin Close, Stourport-on-Severn, DY13 8YF.
3. **WF.18/0687/TREE** – Remove four Sycamores from woodland. Remove self-sown Sycamore saplings as and when required, for the next 5 years at Severn Heights, 2 Bower Bank, Stourport-on-Severn, DY13 0AF.
4. **WF.18/0703/FULL** – Side 2 storey extension at 23 Longboat Lane, Stourport-on-Severn, DY13 8AE. **Delegated Decision - approval.**
5. **WF.18/0704/FULL** – Two storey side extension, single storey rear extension and front porch/canopy at 61 Redstone Lane, Stourport-on-Severn, DY13 0JD. **Delegated Decision – approval.**
6. **WF.18/0708/FULL –** Side extension to form study, porch canopy, roof alterations to sun lounge at 2 Bower Bank, Stourport-on-Severn, DY13 0AF. **Delegated Decision - approval.**
7. **WF.18/0710/FULL** – Two storey side extension at 24 Lower Lickhill Road, Stourport-on-Severn, DY13 9RH. **Delegated Decision - approval.**
8. **WF.18/0711/FULL** – Erection of single storey rear extension at 65 Abberley Avenue, Stourport-on-Severn, DY13 0LY. **Delegated Decision - approval.**
9. **WF.18/0721/TRE** – Fell Ash at 2 Swiss Heights, Stourport-on-Severn, DY13 0LJ.
10. **WF.18/3069/PNC** – Change of use from Professional Services (Class A2) to a Cafe (A3) at building and land located at Ground Floor, Salford House, 29 Bridge Street, Stourport-on-Severn, DY13 8UR. **Delegated decision – Site notice up, likely to be an approval.**
11. **WF.18/3071/PNL** – Two Storey Office Extension, (B1(a) land use) at building and land located off Zortech Avenue, Kidderminster, DY11 7DY.
12. **WF.18/3072/PNH** – Single storey rear extension at 11 Burlish Crossing, Stourport-on-Severn, DY13 8QD. **FOR INFORMATION ONLY.**

**6.** Arising from consideration of the applications for planning permission under Agenda Item 5 above, to determine whether there is any application, or applications, in respect of which the Council wishes to submit representations direct to the District Council’s Planning (Development Control) Committee.

**7.** To report the decisions of Wyre Forest District Council in respect of past planning applications. (Appendix 3)

**8.** Update from Councillor N Martin on Safer Neighbourhood Watch.

**9.** New Street Signs and Strategy

Worcestershire County Council has agreed to make available from S106 monies arising out of the Tesco development a number of new pedestrian street signs with updated destinations. The location of the signs has been agreed between consultants acting on behalf of the County Council and the Town Mayor following a site meeting. The final locations are subject to investigation of underground services.

None highway signage has been a controversial issue to resolve as no single tier of local government in the area has accepted any responsibility for this function. As such, it is proposed that the Town Council assumes responsibility for these signs once installed as a goodwill gesture and providing some clarity and certainty moving forward.

**10.** Motion from Councillor David Little.

 “Council considers that the stone tablets in the War Memorial Gardens bearing the names of the Fallen in the First World War have deteriorated over the years and the surface of the stone tablets eroded to the point where some of the names of the Fallen are no longer clearly legible. For that reason, a planned restoration project, with costs, to re-etch the stone tablets is recommended”.

**11.** Accounts.

 Any other business in accordance with Standing Orders.