



**MINUTES OF A MEETING OF STOURPORT-ON-SEVERN TOWN COUNCIL HELD
IN THE MAYOR'S PARLOUR, CIVIC CENTRE, STOURPORT-ON-SEVERN
AT 7.00 P.M. ON TUESDAY 11TH SEPTEMBER 2018**

PRESENT: The Town Mayor (Councillor D Little) (In the Chair)
 Councillors T Berry
 C J Brewer
 M C Freeman
 Mrs V Higgs
 R Lloyd
 Mrs N Martin
 M A Salter
 J A Shaw
 D Sheppard
 Mrs J Sheppard
 Mrs G M Smith
 H Williams

42. APOLOGIES FOR ABSENCE

Apologies for absence were received from: Councillors Mrs J Bennett, K Henderson, Mrs L Henderson, C Rogers and N Thomas..

43. MINUTES

It was **RESOLVED** that the Minutes of the Meeting of the Council held on 17th July 2018 be confirmed as a correct record and signed by the Mayor.

44. DECLARATIONS OF INTEREST

There were no declarations of interest.

45. MAYORS COMMUNICATIONS

The Mayor and Deputy Mayor's engagements were circulated and noted.



46. APPLICATIONS FOR PLANNING PERMISSION

Consideration was given to consultations by the District Council on the following applications for planning permission, and it was RESOLVED that the District Council be informed of the Town Council response to each consultation, as set out below:-

- a. **WF.18/0497/FULL** – Single storey side and rear extension at 136 Bewdley Road North, Stourport-on-Severn, DY13 8PU.

Recommend Approval.

- b. **WF.18/0507/FULL** – Single storey rear extension at 5 Prospect Road, Stourport-on-Severn, DY13 9DE.

Recommend Approval.

- c. **WF.18/3053/PNL** – Alterations to existing building, new hardstanding and extension to car park at Oakleaf Commercial Services Ltd, Oakleaf House, Finepoint Way, Kidderminster, DY11 7FE.

Noted.

- d. **WF.18/0511/FULL** – Single storey rear and two storey side extension at 18 Seven Hills Drive, Stourport-on-Severn, DY13 0LP.

Recommend Deferment, pending details on improvements.

- e. **WF.18/0512/OUT** – Outline application with all matters reserved for construction of one dwelling at 30 Burlish Close, Stourport-on-Severn, DY13 8XW.

Recommend Approval.

- f. **WF.18/0533/FULL** – Erection of side extension and rear dormer at 19 Coniston Crescent, Stourport-on-Severn, DY13 8JU.

Recommend Deferment, pending consultations.

- g. **WF.18/3054/PNH** - Erection of conservatory to rear elevation at 17 Hanstone Road, Stourport-on-Severn, DY13 0HB.

Noted.

- h. **WF.18/0534/TRE** – Lift crowns of 2 x Beech to allow pedestrian movement on the footpath beneath. Cut back Holly from footpath at The Vicarage, 14 Dunley Road, Stourport-on-Severn, DY13 0AX.

Recommend Approval.



- i. **WF.18/0540/FULL** – Erection of two storey rear extension at 19 Moorhall Lane, Stourport-on-Severn, DY13 8RB.

Recommend Approval.

47. ARISING FROM CONSIDERATION OF THE APPLICATIONS FOR PLANNING PERMISSION

Noted.

48. DECISIONS ON PAST PLANNING APPLICATIONS

Members had been circulated with a list of the decisions of the District Council in respect of past planning applications and, it was **RESOLVED** that the list be noted.

49. MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 31ST JULY 2018

The minutes of the Finance Committee meeting held on 31st July 2018 were approved.

50. MINUTES OF THE PARKS COMMITTEE MEETING HELD ON 31ST JULY 2018 & 4TH SEPTEMBER 2018

The minutes of the Parks Committee meetings held on 31st July and 4th September 2018 were approved.

51. GENERAL DATA PROTECTION REGULATIONS (GDPR)

Council adopted the Privacy Policy, Retention Policy and the Data Impact Assessment relating to GDPR.

52. UPDATE FROM COUNCILLOR N MARTIN ON SAFER NEIGHBOURHOOD WATCH

The item was deferred pending a rearranged meeting between Councillor N Martin and PC S Maher.

53. RESPONSE FROM WORCESTERSHIRE COUNTY COUNCIL

A discussion took place around the Worcestershire County Council Highway response to proposals made by the Town Council. There was general disapproval of the County Highways response on all matters other than increasing double yellow lines at Areley Lane junction with the A491. The matter was referred to the Town Centre Working Party meeting on the 20th September 2018 where a new highways liaison officer is scheduled to attend.



54. HIGHWAYS MAINTENANCE SURVEY

Approved that comments to be forwarded to the Town Clerk in order that a formal Town Council completion of the survey can be submitted to Wyre Forest District Council.

55. WORCESTERSHIRE COUNTY COUNCIL S106 MONIES FOR SIGNAGE

Council supported in principle the offer from Worcestershire County Council for additional signage in the Town Centre. The Consultant Highways Engineer who submitted the proposal to be invited to the Town Centre Working Party meeting on 20th September 2018.

56. UPDATE ON KEY OBJECTIVES 2018/19

The key objectives were reviewed and further reports on progress to be made in due course.

57. ACCOUNTS

The Town Clerk reported that Accounts for July totalling £28,467.76 and August totalling £32,738.88 had been paid since the last meeting and it was RESOLVED that the report be noted and approved. A Schedule of the Accounts paid was appended at the end of these Minutes, in the Council's Minute Book, and was available for general inspection.

58. ANY OTHER BUSINESS

There was no other business.

Town Mayor

The Meeting was closed at 7.43 pm.