



**MINUTES OF A MEETING OF STOURPORT-ON-SEVERN TOWN COUNCIL HELD  
IN THE CORONER'S COURTROOM, CIVIC CENTRE, STOURPORT-ON-SEVERN  
AT 7.00 P.M. ON TUESDAY 17<sup>TH</sup> JULY 2018**

**PRESENT:**                   The Town Mayor           (Councillor D Little) (In the Chair)  
                                  Councillors               Mrs J Bennett  
  C J Brewer  
  K Henderson  
  L Henderson  
  Mrs V Higgs  
  R Lloyd  
  Mrs N Martin  
  C Rogers  
  M A Salter  
  J A Shaw  
  D Sheppard  
  Mrs J Sheppard  
  Mrs G M Smith  
  N Thomas  
  H Williams

**30.   APOLOGIES FOR ABSENCE**

Apologies for absence were received from: Councillors T Berry and M Freeman.

**31.   MINUTES**

It was **RESOLVED** that the Minutes of the Meeting of the Council held on 12<sup>th</sup> June 2018 be confirmed as a correct record and signed by the Mayor.

**32.   DECLARATIONS OF INTEREST**

Councillor H Williams declared an interest in Agenda Item 5 (b) – Planning Application WF.18/0371/FULL.

**33.   MAYORS COMMUNICATIONS**

The Mayor and Deputy Mayor's engagements were circulated and noted.



**34. APPLICATIONS FOR PLANNING PERMISSION**

Councillor Shaw informed Council of recent extensions to the Permitted Development regulations. Where a proposal is deemed to be permitted development and does not require a formal planning permission application, there is still a requirement to notify WFDC planning department who will in turn consult with adjacent occupiers of land and property.

Consideration was given to consultations by the District Council on the following applications for planning permission, and it was RESOLVED that the District Council be informed of the Town Council response to each consultation, as set out below:-

- a. WF.18/0160/FULL** – Erection of 19 dwelling houses together with new access off Baldwin Road and car parking, following demolition of existing buildings at Land North of Baldwin Road, Stourport-on-Severn, DY13 9AU.

Approved.

- b. WF.18/0371/FULL** – Demolition of prefabricated garages and construction of a 3 bedroom detached house at 105 Prospect Road, Stourport-on-Severn, DY13 9DF.

Approved.

- c. WF.18/0376/FULL** – Conservatory to front of property at 7 Lickhill Meadow, Moorhall Lane, Stourport-on-Severn, DY13 8RD.

Approved.

- d. WF.18/0382/CERTP** – Certificate of lawfulness: Proposed dormer on the side at 9 Kingsway, Stourport-on-Severn, DY13 8LH. .

Noted..

- e. WF.18/0387/FULL** – Change of use from two flats to a single dwelling house at 60 Prospect Road, Stourport-on-Severn, DY13 9DE.

Approved.

- f. WF.18/0398/FULL** – Temporary Approval for the siting of a modular two bedroom / 2 storey demonstration show home (not for residential occupation) for a period of two years at Oakleaf House, Finepoint Way, Kidderminster, DY11 7FB.

Approved.



- g. **WF.18/0400/FULL** – Change of use of first floor Beauty Salon to 3 Self-contained flats at first floor 48 High Street, Stourport-on-Severn, DY13 8BX.
- h. **WF.18/0419/FULL** – Two storey rear extension to provide enlarged kitchen at ground floor and enlarged bedroom and proposed ensuite at first floor at 33 Kylemilne Way, Stourport-on-Severn, DY13 9NA.

Approved.

- i. **WF.18/0424/FULL** – Single storey extension to dining hall at Stourport-on-Severn High School, Minster Road, Stourport-on-Severn DY13 8AX.

Approved.

- j. **WF.18/0428/FULL** – Single Storey rear extension, extend front dormer and first floor side extension at 54 Dunley Road, Stourport-on-Severn, DY13 0AX. .

Approved.

- k. **WF.18/3049/DEM** – Prior notification for the demolition of Tannery Court, Vernon Road and Units 4-7 Tan Lane, Stourport-on-Severn at Tannery Court, Vernon Road and units 4-7 Tan Lane, Stourport-on-Severn.

Noted.

**35. ARISING FROM CONSIDERATION OF THE APPLICATIONS FOR PLANNING PERMISSION**

Noted.

**37. DECISIONS ON PAST PLANNING APPLICATIONS**

Members had been circulated with a list of the decisions of the District Council in respect of past planning applications and, it was **RESOLVED** that the list be noted.

**37. GENERAL DATA PROTECTION REGULATIONS (GDPR) 2018**

Peter Malley from DM Payroll Services Ltd, email [peter@dmpayrollservices.co.uk](mailto:peter@dmpayrollservices.co.uk) made a short presentation to Council regarding the General Data Protection Regulations (GDPR) which came into effect on the 25<sup>th</sup> May 2018. Peter has been appointed the Data Protection Officer (DPO) for the Council in the financial year 2018/19. The regulations relate to all residents in the UK and are intended to increase control measures on information held by organisations. Peter has already carried out an audit of the business and administrative functions of the Council. He advised that Members retaining information at home on residents whom they represent should ensure data is secure and safe. Filing cabinets should be locked, electronic data password protected or encrypted. Members, officers and the Council as a body corporate can be held accountable for breaches of the regulations.



38. The Mayor introduced S Maher and L Hopkins as police representatives who were attending the meeting as observers.

39. **MOTION SUBMITTED TO COUNCIL BY THE LABOUR GROUP**

Councillor Shaw presented a Motion to request Worcestershire County Council to consider parking restrictions in 3 locations:

Beach Road, Areley Kings, Areley Lane outside Areley House, and Mitton Close.

The Motion in respect of Beach Road and Areley Lane proposals were approved. The Mitton Close proposal was dismissed as primarily an issue between two local residents and not of general concern to the local community.

40. **ACCOUNTS**

The Town Clerk reported that Accounts for June totalling £8,243.24 had been paid since the last meeting and it was RESOLVED that the report be noted and approved. A Schedule of the Accounts paid was appended at the end of these Minutes, in the Council's Minute Book, and was available for general inspection.

41. **ANY OTHER BUSINESS**

There was no other business.

Town Mayor

The Meeting was closed at 7.30 pm.