



**MINUTES OF A MEETING OF STOURPORT-ON-SEVERN TOWN COUNCIL HELD  
IN THE CORONER'S COURTROOM, CIVIC CENTRE, STOURPORT-ON-SEVERN  
AT 7.00 P.M. ON TUESDAY 15<sup>TH</sup> MAY 2018**

<b><u>PRESENT:</u></b>	The Town Mayor	(Councillor D Little) (In the Chair)
	Councillors	Mrs J Bennett C J Brewer T Berry M Freeman K Henderson L Henderson Mrs V Higgs R Lloyd Mrs N Martin C Rogers M A Salter J A Shaw D Sheppard Mrs J Sheppard Mrs G M Smith N Thomas H Williams

1. **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

2. **MINUTES**

It was **RESOLVED** that the Minutes of the Meeting of the Council held on 10<sup>th</sup> April 2018 be confirmed as a correct record and signed by the Mayor.

3. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

4. **MAYORS COMMUNICATIONS**

The Mayor and Deputy Mayor's engagements were circulated and noted. The Mayor was asked why she did not attend the St. George's Day Parade. She advised that she was unavailable due to other commitments on the day.



5. **STATEMENT BY THE RETIRING MAYOR**

The Retiring Mayor thanked all the Members for their support and in particular Councillor Salter as Deputy Mayor even though he had suffered with serious health problems during the year. She thanked Andy Higgs, her consort and Sue Saunders, PA for all her support in organising a very busy programme. The charity funds raised for Homestart and Acorns Hospice are expected to be in the region of £5,300.

6. **ELECTION OF THE TOWN MAYOR FOR THE YEAR 2018-2019**

- a) Councillor Shaw provided a brief history of Stourport Mayoralty and nominated Councillor Little to be appointed as the Town Mayor for 2018/19. Councillor Mrs Martin seconded the proposal and Councillor Little was duly confirmed as Town Mayor.
- b) Councillor Little confirmed his wife Shirley as Mayoress for the Mayoral Year 2018/19.
- c) Councillor Mrs Martin proposed a vote of thanks to Councillor Mrs Higgs as Retiring Mayor and made reference to her attendance at 188 appointments during the mayoral year, a record of 99% of all potential commitments.

7. **APPOINTMENT OF DEPUTY MAYOR FOR 2018-19**

Councillor Salter proposed Councillor Mrs Martin. Councillor K Henderson seconded the proposal and Councillor Mrs Martin was duly confirmed as Deputy Mayor for the Mayoral Year 2018/19.

8. **APPLICATIONS FOR PLANNING PERMISSION**

Councillor Shaw informed Council of recent extensions to the Permitted Development regulations. Where a proposal is deemed to be permitted development and does not require a formal planning permission application, there is still a requirement to notify WFDC planning department who will in turn consult with adjacent occupiers of land and property.

Consideration was given to consultations by the District Council on the following applications for planning permission, and it was RESOLVED that the District Council be informed of the Town Council response to each consultation, as set out below:-

- a. **WF.18/0225/TRE** – Fell 3 x Birch and 1 x Horse Chestnut at 8 Conference Way, Stourport-on-Severn, DY13 8DN for Mr Richard Rowley.

Recommend Approval.

- b. **WF.18/0227/FULL** – Erection of first floor extension over existing garage at 67 Steatite Way, Stourport-on-Severn, DY13 8PQ for Mr & Mrs S Thorpe.

Recommend Approval.



**Agenda Item No. 3**  
**Appendix 1**

- c. **WF.18/0236/FULL** – Conversion of existing single 3 bedroom property to 4 separate flats (retrospective application) at 19 Hillary Road, Stourport-on-Severn, DY13 9JP for Mr Robert Talbot.

Recommend Approval.

- d. **WF.18/0239/FULL** – Front extension, alternations to dormer roof and balcony at Grove End, Olive Grove, Stourport-on-Severn, DY13 8XY for Mr C Reynolds.

Recommend Approval.

- e. **WF.18/0240/FULL** – Single storey front and side extension at 41 Church Walk, Stourport-on-Severn, DY13 0AL for Mr & Mrs Bower.

Recommend Approval.

- f. **WF.18/0244/FULL** – Replacement single storey rear extension at 29 Cleeve Close, Stourport-on-Severn, DY13 0NY for Mrs J Hale.

Noted.

- g. **WF.18/0264/FULL** – Replacement windows to front elevation at 50-51 High Street, Stourport-on-Severn, DY13 8BX for Mr Neil Barton.

Recommend Approval.

- h. **WF.18/0268/FULL** – Proposed installation of new garden features at The Angel Inn, 14 Severnside, Stourport-on-Severn, DY13 9EW for Mr A Whittingham.

Recommend Approval.

- i. **WF.18/0269/LIST** – Proposed installation of new garden features at The Angel Inn, 14 Severnside, Stourport-on-Severn, DY13 9EW for Mr A Whittingham.

Recommend Approval.

- j. **WF.18/0275/FULL** – Change of use from A1 retail shop to a clinical denture laboratory and practice (Use Class B1 and D1) at 34 High Street, Stourport-on-Severn, DY13 8BA for Denture Centre.

Recommend Approval.

- k. **WF.18/3029/PNRES** – Change of use of Agricultural Building to a Dwelling house at Barn at Well's Meadow, off Minster Road, Stourport-on-Severn for Mr P Robbins. **FOR INFORMATION ONLY.**

Noted.



- l. WF.18/3030/PNRES** – Conversion of the first floor from office to residential at 48 High Street (First Floor), Stourport-on-Severn, DY13 8BX for Mr Grinnall.  
**FOR INFORMATION ONLY.**

Noted.

- m. WF.18/3032/PNH** – Single storey rear extension at 116 Bewdley Road North, Stourport-on-Severn, DY13 8PU for Mr N Chance.

Noted.

**9. ARISING FROM CONSIDERATION OF THE APPLICATIONS FOR PLANNING PERMISSION**

Noted.

**10. DECISIONS ON PAST PLANNING APPLICATIONS**

Members had been circulated with a list of the decisions of the District Council in respect of past planning applications and, it was **RESOLVED** that the list be noted.

- 11. APPOINTMENT OF MEMBERS TO SERVE ON THE FOLLOWING COMMITTEES.** (It has been custom and practice of the Council to appoint the Town Mayor as Chairman of the Finance Committee):-

Parks Committee

Councillor Mrs J P Bennett  
Councillor D Little  
Councillor R Lloyd  
Councillor C Rogers  
Councillor J A Shaw

Finance Committee

The Mayor (Councillor D Little)  
Councillor C J Brewer  
Councillor D Sheppard  
Councillor N Thomas

Grants Committee

Councillor Mrs J P Bennett  
Councillor Mrs V M Higgs  
Councillor R Lloyd  
Councillor Mrs N Martin  
Councillor H Williams

- b) Appointment of Members to serve on the:-

(i) Town Centre Working Party

Councillor C Brewer  
Councillor Mrs V Higgs  
Councillor D Little  
Councillor H Williams

(ii) Appointments Panel

Councillor C Brewer  
Councillor D Little  
Councillor C Rogers  
Councillor J Shaw



**Agenda Item No. 3  
Appendix 1**

(iii) Civic Centre Partnership Group

Councillor D Little  
Councillor N Martin  
Councillor J Shaw

(iv) Stourport Forward Working Group

Councillor R Lloyd  
Councillor Mrs N Martin  
Councillor C Rogers  
Councillor J Shaw  
Councillor D Sheppard

(v) Vehicle Activated Sign (VAS) Working Group

Councillor C Brewer  
Councillor D Little  
Councillor Mrs N Martin  
Councillor C Rogers

**12. Appointment of Members to serve on the following outside Organisations:-**

- (a) Stourport-on-Severn Civic Society - Councillor D Little
- (b) Areley Kings Village Hall Trust - Councillor CJ Brewer / R Lloyd
- (c) The Church House Charitable Trust - Councillor K Henderson
- (d) Kidderminster and District Citizens' Advice Bureau Management Committee - Councillor K Henderson
- (e) Kidderminster and District Youth Trust - Councillor D Little
- (f) Wyre Forest District Youth Strategy Group - Councillor Mrs N Martin
- (g) Wilden Village Hall Management Committee - Councillor M Salter
- (h) Hartlebury Queen Elizabeth 1 Foundation (Appointment of Nominated Trustee) – Councillor H Williams
- (i) Elizabeth Mills Centre (A precedent has been established whereby the Town Mayor becomes President of the Centre and occupies the Chair at the Centre AGM during the election of the Chairman and, in addition to the appointment of a Member to serve on the Centre as the Town Council's representative) - Councillor D Little (Mayor) and Councillor D Sheppard
- (j) Stourport-on-Severn Town Centre Forum – Councillor C J Brewer
- (k) Stourport-on-Severn Carnival Society – Councillor D Little and Councillor Mrs N Martin
- (l) Stourport Forward Development Trust – Councillor C Rogers
- (n) Wyre Forest District Council Local Plans Review Panel – Councillor J Shaw and Councillor N Thomas



**13. UPDATE FROM COUNCILLOR MRS N MARTIN ON SAFER NEIGHBOURHOOD WATCH**

Councillor Mrs Martin advised Council of investigations into fires at former Burlish Middle School premises and Wyre Forest golf club. S Maher is the new point of contact with the police following M Edwards being seconded to Kidderminster. Councillor Martin is to be the single point of contact with the police for general matters, not emergencies.

**14. DIAMOND BUSES – NOMINATION OF TOWN COUNCIL REPRESENTATIVE AT PUBLIC INQUIRY ON 21<sup>ST</sup> JUNE 2018**

Councillor Lloyd was appointed to be the Council's representative at the Public Inquiry into the Diamond Bus company to be held at 10am on Thursday 21<sup>st</sup> June at Wyre Forest House, Kidderminster. Councillor Lloyd to meet with the Town Clerk to agree a written report to be submitted in advance as directed by the Traffic Commissioner.

**15. ACCOUNTS**

The Town Clerk reported that Accounts for September totalling £41,746.36 had been paid since the last meeting and it was RESOLVED that the report be noted and approved. A Schedule of the Accounts paid was appended at the end of these Minutes, in the Council's Minute Book, and was available for general inspection.

**16. ANY OTHER BUSINESS**

There was no other business.

Town Mayor

The Meeting was closed at 7.41 pm.