



**MINUTES OF A MEETING OF STOURPORT-ON-SEVERN TOWN COUNCIL HELD
IN THE COURTROOM OF THE CORONER'S SERVICE, CIVIC CENTRE,
STOURPORT-ON-SEVERN
AT 7.00 P.M. ON TUESDAY 9TH MAY 2017**

<u>PRESENT:</u>	The Town Mayor	(Councillor K J Henderson) (In the Chair)
	Councillors	Mrs J P Bennett C J Brewer Mrs V M Higgs J Holden D Little R Lloyd N Martin C Rogers M A Salter J A Shaw D R Sheppard Mrs J V Sheppard Mrs G M Smith N J Thomas H Williams

1. WELCOME TO NEW ELECTED MEMBERS TO THE TOWN COUNCIL

Council welcomed two newly elected Members following the by-elections held on 4th May 2017 – Councillor L Henderson (Areley Kings West Ward) and Councillor H Williams (Mitton Ward). Councillor C Rogers and Councillor H Williams were also elected to represent Stourport-on-Severn in the Worcestershire County Council election which was held on the same day.

2. APOLOGIES FOR ABSENCE

Apologies were received from Councillor M Freeman.

3. MINUTES

It was RESOLVED that the Minutes of the Meeting of the Council held on 11th April 2017 be confirmed as a correct record and signed by the Mayor.

4. DECLARATIONS OF INTEREST

None.

5. MAYORS COMMUNICATIONS

The Mayor and Deputy Mayor's engagements were circulated and noted.



6. STATEMENT BY THE RETIRING MAYOR

The Mayor expressed his thanks for the support which he had received from his Deputy, from the Council, his Consort and from the Town Council's Staff. He had enjoyed his year. He then presented the Town Clerk, the Treasurer and the Secretary each with a bottle of wine.

7. ELECTION OF THE TOWN MAYOR

Councillor J Shaw proposed and Councillor D Little seconded the election of Councillor Mrs V Higgs as Town Mayor for the year 2017-2018.

- (a) Upon election, the newly elected Mayor left the Meeting accompanied by the retiring Mayor, returned robed and invested with the Town Mayor's Chain of Office.
- (b) Upon return, the Town Mayor made the declaration of Acceptance of Office before the Town Clerk and expressed thanks for her election.
- (c) The Town Mayor announced her husband as Consort for the Mayoral year 2017-18.
- (d) A vote of thanks was proposed to the Retiring Mayor and Mayoress (Councillors Ken Henderson and Lin Henderson). A presentation of the past Mayor's Badge and Mayoress's Badge was made.

8. APPOINTMENT OF DEPUTY MAYOR 2017-18

Councillor Mrs V Higgs proposed and Councillor Mrs N Martin seconded the appointment of Councillor M Salter as Deputy Mayor for 2017-18 and the Town Mayor invested him with the Deputy Mayor's Badge of Office.

9. APPLICATIONS FOR PLANNING PERMISSION

Consideration was given to consultations by the District Council on the following applications for planning permission, and it was RESOLVED that the District Council be informed of the Town Council response to each consultation, as set out below:-

- a. **WF.3019/PNH** – Single storey rear extension at 20 Bewdley Road North, Stourport-on-Severn, DY13 8PH for Mr & Mrs Ashmore. **(FOR INFORMATION ONLY)**

Noted.

- b. **WF.0214/CERTP** – Proposed detached outbuilding at 20 Bewdley Road North, Stourport-on-Severn, DY13 8PH for Mr & Mrs Ashmore. **(FOR INFORMATION ONLY)**.

Noted.



- c. **WF.0229/FULL** – Proposed single storey utility and shower room to side of property and replacement of existing sun room at rear of property at 71 Bewdley Road North, Stourport-on-Severn, DY13 8PX for Mr & Mrs Hamilton.

Recommend Approval.

- d. **WF.0253/FULL** – Single storey extension to front elevation to enlarge sitting room at 23 Milford Avenue, Stourport-on-Severn, DY13 8QY for Mr & Mrs Hartwell.

Recommend Approval.

- e. **WF.0255/FULL** – Two and single storey extensions to rear at 51 The Birches, Stourport-on-Severn, DY13 9NW for Mr N Shaw.

Recommend Approval.

- f. **WF.0258/FULL** – Proposed car wash facility at Car Park, The Toll House, Dunley Road, Stourport-on-Severn, DY13 0AA for Mr M Manrouf.

Recommend Approval.

- g. **WF.0259/CERTP** – Proposed loft conversion rear dormer window and minor alterations at 4 Claerwen Avenue, Stourport-on-Severn, DY13 8LW for Mr & Mrs S Morris.

Recommend Approval.

10. **DECISIONS ON PAST PLANNING APPLICATIONS**

Members had been circulated with a list of the decisions of the District Council in respect of past planning applications and, it was RESOLVED that the list be noted.

11. **APPOINTMENT OF MEMBERS**

- a) It was RESOLVED that Members be appointed to serve on the following committees:

Twinning Committee

Councillor M C Freeman
Councillor K Henderson
Councillor D Little
Councillor D Sheppard
Councillor Mrs J V Sheppard

Parks Committee

Councillor Mrs J P Bennett
Councillor D Little
Councillor R Lloyd
Councillor C Rogers
Councillor J A Shaw



Finance Committee

The Mayor (Councillor Mrs V Higgs)
Councillor C J Brewer
Councillor D Little
Councillor M A Salter
Councillor D Sheppard

Grants Committee

Councillor Mrs J P Bennett
Councillor R Lloyd
Councillor Mrs V M Higgs
Councillor Mrs N Martin
Councillor H Williams

b) Appointment of Members to serve on the:-

(i) Town Centre Working Party

Councillor C Brewer
Councillor Mrs V Higgs
Councillor J Holden
Councillor D Little

(ii) Appointments Panel

Councillor C Brewer
Councillor D Little
Councillor C Rogers
Councillor J Shaw

(iii) Civic Centre Working Party

Councillor J Holden
Councillor D Little
Councillor N Martin
Councillor J Shaw

12. APPOINTMENT OF MEMBERS TO SERVE ON THE FOLLOWING OUTSIDE ORGANISATIONS

It was RESOLVED that the members below be appointed to serve from the following outside organisations:-

- (a) Stourport-on-Severn Civic Society - Councillor D Little
- (b) Areley Kings Village Hall Trust - Councillor CJ Brewer / R Lloyd
- (c) The Church House Charitable Trust - Councillor K Henderson
- (d) Kidderminster and District Citizens' Advice Bureau Management Committee - Councillor K Henderson
- (e) Kidderminster and District Youth Trust - Councillor D Little
- (f) Wyre Forest District Youth Strategy Group - Councillor Mrs N Martin
- (g) Wilden Village Hall Management Committee - Councillor M Salter
- (h) Hartlebury Queen Elizabeth 1 Foundation (Appointment of Nominated Trustee) – Councillor J Holden



- (i) Elizabeth Mills Centre (A precedent has been established whereby the Town Mayor becomes President of the Centre and occupies the Chair at the Centre AGM during the election of the Chairman and, is in addition to the appointment of a Member to serve on the Centre as the Town Council's representative)
- Councillor Mrs V Higgs (Mayor) and Councillor D Sheppard
- (j) Stourport-on-Severn Town Centre Forum – Councillor C J Brewer
- (k) Stourport-on-Severn Carnival Society – Councillor D Little and Councillor M Salter
- (l) Stourport Forward Development Trust – Councillor C Rogers
- (m) Friends of the War Memorial Park – Councillor D Sheppard
- (n) Wyre Forest District Council Local Plans Review Panel – Councillor M Salter and Councillor J Shaw

13. COUNCIL WEBSITE

The new Council website was now live. Members were reminded of a Member Briefing session to be held at Wyre Forest House at 11.00am on Wednesday 10th May 2017.

14. THE CIVIC GROUP

The 50th anniversary celebrations of the Civic Hall, Stourport-on-Severn were noted.

15. MOTION SUBMITTED TO COUNCIL

A motion was submitted from the Labour Group on public toilets in Bridge Street, Stourport-on-Severn.

Councillor J Shaw presented his motion and reported that there had been a lack of facilities since the closure of facilities in Vale Road and Raven Street, Stourport-on-Severn. Wyre Forest District Council had transferred toilets in Kidderminster, Arley and Bewdley. It was believed that Wyre Forest District Council should be responsible. The Age UK property in Bridge Street was owned by Wyre Forest District Council following a CPO. It was endorsed by J Holden and proposed by D Little to amend the motion.

Agreed:

Council believes that the provision of public toilets is one of the range of basic facilities expected to be made available by Local Authorities. It considers Wyre Forest District Council to be the appropriate provider for Stourport.



Therefore, given the lack of public toilets in Stourport town centre, Council proposes that Wyre Forest District Council should extend the existing structure on part of the land in Bridge Street currently in use as a car park. Council believes that the location of toilets here would not prevent realisation of the long-term plan for this area of land, as the link between Bridge Street and the Basins.

16. ACCOUNTS

The Town Clerk reported that Accounts for December totalling £23,346.87 had been paid since the last meeting and it was RESOLVED that the report be noted and approved. A Schedule of the Accounts paid was appended at the end of these Minutes, in the Council's Minute Book, and was available for general inspection.

Town Mayor

The Meeting was closed at 7.38pm.