

# STOURPORT-ON-SEVERN TOWN COUNCIL

DAVID WILLETTS  
TOWN CLERK

Telephone: 01562 732750/01299 877214  
Email: stourporttown.clerk@wyreforestdc.gov.uk



THE CIVIC CENTRE  
NEW STREET  
STOURPORT-ON-SEVERN  
WORCS  
DY13 8UN

Your Ref:  
9<sup>th</sup> March 2017

Our Ref:  
DW/SS/TC2-March 17

## TO ALL MEMBERS OF STOURPORT-ON-SEVERN TOWN COUNCIL

Dear Sir/Madam

### MEETING OF THE COUNCIL - TUESDAY 14<sup>TH</sup> MARCH 2017

You are hereby summoned to attend a MEETING of STOURPORT-ON-SEVERN TOWN COUNCIL to be held in the Courtroom of the Coroner's Service at the Civic Centre, Stourport-on-Severn, on Tuesday 14<sup>th</sup> March 2017, commencing at 7.00 p.m., for the purpose of transacting the business set out in the Agenda below.

Yours faithfully

A handwritten signature in black ink, appearing to read 'David Willetts', written over a horizontal line.

Town Clerk

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## AGENDA

1. To receive apologies for absence.
2. To confirm and sign the Minutes of the Meeting of the Council held on the 14<sup>th</sup> February 2017 (Appendix 1).
3. Declarations of Interest - to invite Members to declare any interest in any item on this Agenda.
4. To receive such communications as the Mayor may desire to submit (a separate list of the Mayor's engagements since the Council's Meeting on the 14<sup>th</sup> February 2017 is appended) (Appendix 2).
5. To consider the following applications for planning permission, together with any applications received since the publication of this Agenda, and to make recommendations thereon to the District Council:-
  - a. **WF.0088/FULL** – Wooden summerhouse to rear garden for The Old Rectory, Rectory Lane, Stourport-on-Severn for Mr P Greenway. **Extensive pre-application advice held between Applicant and Council's Conservation Officer. Proposal**

reflects advice and recommendations given. Likely to be approved under delegated powers.

- b. **WF. 0095/FULL** – Change of use A1 retail to Sui Generis beauty salon at 6 Lombard Street, Stourport-on-Severn for Body & Soul (Mrs R Hodgson-Bates). No objections received to date. Likely to be delegated approval.
- c. **WF.0104/RESE** – Approval of reserved matters (layout, scale, appearance, access, landscaping) in respect of approved Outline Application (15/0624/OUTL) for residential development (max 6 units) at Vale Road Car Park, Stourport-on-Severn for Elmsvyne Ltd. Reserved matters application following approval of outline permission. Objections received from neighbours. Awaiting comments from highways. The application is of a design and layout anticipated and subject to highways approval. Committee approval (April).
- d. **WF.0109/FULL** – Two storey extension at 37 Galahad Way, Stourport-on-Severn for Fortis Living. No objections received to date. An extension to the property is acceptable in principle and application likely to be approved under delegated powers.
- e. **WF.0110/FULL** – Install 20 panel ground mounted solar PV system in rear garden (revision to approved application 16/0649/FULL) at 39 Hartlebury Road, Stourport-on-Severn for Mr M Taylor. Resubmission of a previously approved scheme. Under this application the solar panels will be located in a different area of the rear garden but no new issues have come to light. Application likely to be approved under delegated powers.
- f. **WF.0112/FULL** – Single storey front porch and bay window extension at 7 Raven Street, Stourport-on-Severn for Mr S Cooper. No objections received. Delegated approval.
- g. **WF.0126/FULL** – Removal of existing conservatory, out building and detached garage and replace with new single storey rear extension at 20 Bewdley Road North, Stourport-on-Severn for Mr & Mrs Ashmore. No objections to date. An extension to the property is acceptable in principle and application likely to be approved under delegated powers.
- h. **WF.0132/S73** – Variation to Condition 3 of Planning Permission 16/0132/FULL (Proposed shop extension) at Corner Garage, Worcester Road, Stourport-on-Severn for Rontec Service Stations 1A Ltd.
- i. **WF.0134/FULL** – Change of use of shop to residential to be incorporated into adjoining dwelling at 162 Wilden Lane, Stourport-on-Severn for Mr M Price & Ms J Gravelling. This is a resubmission (with additional supporting information) following a previously withdrawn application (16/0453/FULL) to which Stourport Town Council raised no objections. The outstanding matter from the previous application (namely proof of shop use no longer being viable) has now been provided to meet the Local Plan Policy requirements and on this basis there now appear to be no grounds to withhold planning permission, which could be determined under delegated powers.

6. Arising from consideration of the applications for planning permission under Agenda Item 5 above, to determine whether there is any application, or applications, in respect of which the Council wishes to submit representations direct to the District Council's Planning (Development Control) Committee.
7. To report the decisions of Wyre Forest District Council in respect of past planning applications (Appendix 3).
8. Vehicular Activated Sign.
9. Accounts.

Any other business in accordance with Standing Orders.





## APPENDIX 1

**MINUTES OF A MEETING OF STOURPORT-ON-SEVERN TOWN COUNCIL HELD  
IN THE COURTROOM OF THE CORONER'S SERVICE, CIVIC CENTRE,  
STOURPORT-ON-SEVERN AT 7.00 P.M. ON  
TUESDAY 14<sup>TH</sup> FEBRUARY 2017**

**PRESENT:**                    The Town Mayor            (Councillor K J Henderson) (In the Chair)  
   Councillors                    Mrs J P Bennett  
                                      C J Brewer  
                                      Mrs S Fearn  
                                      M C Freeman  
                                      Mrs V M Higgs  
                                      J Holden  
                                      D Little  
                                      R Lloyd  
                                      Mrs N Martin  
                                      C Rogers  
                                      M A Salter  
                                      J A Shaw  
                                      D R Sheppard  
                                      Mrs J V Sheppard  
                                      Mrs G M Smith  
                                      N J Thomas

**78.    APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**79.    MINUTES**

It was RESOLVED that the Minutes of the Meeting of the Council held on 10<sup>th</sup> January 2017 be confirmed as a correct record and signed by the Mayor.

**80.    DECLARATIONS OF INTEREST**

None.

**81.    MAYORS COMMUNICATIONS**

The Mayor and Deputy Mayor's engagements were circulated and noted.

**82.    PARKS COMMITTEE**

The recommendations in Minute No. 4 of the meeting of the Parks Committee held on the 24<sup>th</sup> January 2017 were approved.



### **83. FINANCE COMMITTEE**

The recommendations in Minute No. 9 of the meeting of the Finance Committee held on the 7<sup>th</sup> February 2017 were approved

A vote of thanks was given to the Treasurer for his hard work in preparing the 2017/18 budget.

### **84. APPLICATIONS FOR PLANNING PERMISSION**

Consideration was given to consultations by the District Council on the following applications for planning permission, and it was RESOLVED that the District Council be informed of the Town Council response to each consultation, as set out below:-

- (a) **WF.0747/FULL** – Extension to part of new bay factory to line through with existing high bay part of the factory and change of use to B1 and B8 uses at former Ceramaspeed, Zortech Avenue, Kidderminster, DY11 7DY for Revelan Group Limited.

Recommend Approval.

- (b) **WF.0748/FULL** – Proposed two storey and single storey rear extension at 2 Moorhall Lane, Stourport-on-Severn, DY13 8RA for Ms Frances Guidon-Lowell.

Recommend Approval.

- (c) **WF.0372PNH** – Single Storey rear extension at 120 Bewdley Road North, Stourport-on-Severn, DY13 8PU for Mr & Mrs Harris – For Information Only.

Noted.

- (d) **WF.3074/PNH** – Single Storey rear extension at 7 Wilden Top Road, Stourport-on-Severn, DY13 9FG for Mr M Rice.

Noted.

- (e) **WF.0006/S106** – Variation of S.106 agreement attached to WF.472/98 to allow a financial contribution in lieu of on site provision of play area at Land at Mill Lane, Stourport-on-Severn for Taylor Wimpey North Midlands.

Recommend Approval.

- (f) **WF.0017/FULL** – Rear extension and alterations to front elevational roofs at 101 Areley Common, Stourport-on-Severn for Mr & Mrs Field.

Recommend Approval.



- (g) **WF.0020/REG** – Use of property to provide 11 short term residential accommodation and associated office space at 2-3 New Street, Stourport-on-Severn for Wyre Forest District Council.

Recommend Approval.

- (h) **WF.0021/LIST** – Internal alterations to create residential accommodation and office space at 2-3 New Street, Stourport-on-Severn for Wyre Forest District Council.

Recommend Approval.

- (i) **WF.0031/TCA** – Remove three Ash stems regrowing from old stump at Lock House, 10 Parkes Passage, Stourport-on-Severn for Mr J Amos.

Recommend Approval.

- (j) **WF.0043/CERTP** – Proposed rear kitchen extension at 2 Kingsway, Stourport-on-Severn for Mrs J Wainwright.

Recommend Approval.

- (k) **WF.0045/OUTL** – Outline planning permission for up to 125 dwellings (including up to 40% affordable housing) and 0.6ha for apartments with care (C2), introduction of structural planting and landscaping, informal public open space and children's play area, sustainable drainage system (SuDS), vehicular access off Areley Common and associated ancillary works. All matters to be reserved with the exception of site access at land at Areley Common, Astley Cross, Stourport-on-Severn for Severn Valley Sand and Gravel Co. Ltd.

Deferred for future meeting.

- (l) **WF.0046/CERTP** – Certificate of Lawfulness: Proposed loft conversion and rooflight to front elevation at 8 Raven Street, Stourport-on-Severn for Mrs A Dixon.

Recommend Approval.

- (m) **WF.0047/FULL** - New pitched roof to replace flat roof, with kitchen extended into garage at 53 Kings Arms Lane, Stourport-on-Severn for Mr & Mrs Reeve.

Recommend Approval.

## 85. **DECISIONS ON PAST PLANNING APPLICATIONS**

Members had been circulated with a list of the decisions of the District Council in respect of past planning applications and, it was RESOLVED that the list be noted.



**86. LOCALISM BIDS**

Members noted the Localism Fund of £50K for the year 2017/18 for which one-off bids are invited.

**87. BY-ELECTION – ARELEY KINGS WEST**

The Notice of Vacancy to be published on 15<sup>th</sup> February 2017. The Town Council's preferred date of Election is the 4<sup>th</sup> May 2017 to coincide with Worcestershire County Council Elections.

**88. ACCOUNTS**

The Town Clerk reported that Accounts for December totalling £15,462.54 had been paid since the last meeting and it was RESOLVED that the report be noted and approved. A Schedule of the Accounts paid was appended at the end of these Minutes, in the Council's Minute Book, and was available for general inspection.

Town Mayor

The Meeting was closed at 7.22pm.





**STOURPORT-ON-SEVERN TOWN COUNCIL**  
**COUNCILLOR K. HENDERSON**

**LIST OF MAYORAL ENGAGEMENTS SINCE 15TH FEBRUARY 2017**

- |            |                    |  |
|------------|--------------------|--|
| <b>141</b> | 16th February 2017 | Signing of Civic Hall Lease with Town Clerk - MFG Solicitors, Kidderminster  |
| <b>142</b> | 17th February 2017 | Mayor of Kidderminster's Charity Ball, Kidderminster Town Hall   |
| <b>143</b> | 24th February 2017 | Mayor of Droitwich - Charity Jazz Evening, Droitwich Working Men's Club  |
| <b>144</b> | 2nd March 2017     | Visit to Envirosort Recycling Plant, Worcester   |
| <b>145</b> | 3rd March 2017     | Unveiling of new touring coach - Phillips International Travel, Wyre Forest House, Kidderminster                                 |
| <b>146</b> | 3rd March 2017     | Women's World Day of Prayer, Stourport Baptist Church  |
| <b>147</b> | 3rd March 2017     | Chairman of Wyre Forest District Council - Charity Dinner, Kidderminster Harriers (attended by Deputy Mayor Councillor Vi Higgs) |
| <b>148</b> | 7th March 2017     | "Spade in the Ground" ceremony - Launch of Birmingham Resilience Project Build, Stourport (Severn Trent)                         |
| <b>149</b> | 8th March 2017     | Worcestershire Skills Show, Sixways Stadium, Worcester   |
| <b>150</b> | 8th March 2017     | Pre agenda meeting for Council meeting on 14th March 2017  |
| <b>151</b> | 10th March 2017    | Mayor's Charity Quiz Night, Civic Hall, Stourport-on-Severn  |
| <b>152</b> | 11th March 2017    | Annual Dinner at Bungalow Association, Lickhill Meadows, Stourport-on-Severn   |
| <b>153</b> | 11th March 2017    | Stourport Yacht Club Annual Dinner, Engine Lane, Stourport-on-Severn (attended by Deputy Mayor Councillor Vi Higgs)              |
| <b>154</b> | 14th March 2017    | Stourport-on-Severn Town Council Meeting   |

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## TO ALL MEMBERS OF STOURPORT-ON-SEVERN TOWN COUNCIL

### DECISIONS ON PAST PLANNING APPLICATIONS

<u>Application</u>	<u>Proposal</u>	<u>Recommendation of Town Council</u>	<u>Decision of WFDC</u>
WF.156/09	Variation of S.106 agreement attached to WF.1208/04 to change tenure of affordable housing units at Tarn 1-16 Severn Road for West Mercia Housing Group.	Recommend approval.	Decision awaited
WF.071/13	Single and two storey extension to rear, dormer window and Juliette balcony to front at 20 Severn Side for Mr & Mrs Lewis.	Recommend approval, if amended plans were to be received to remove the balcony from the submitted drawings, and also the gable roof, so that just a rear extension was proposed.	Decision awaited
WF.082/13	Demolition of existing derelict riverside building and reinstatement as eleven flats, 6 no. 1 bed and 5 no. 2 bed at Riverside Building, former Carpets of Worth Site, Severn Road for Stourport Corporation NV.	Recommend approval	Decision awaited
WF.553/13	Creation of a new basin including a 408 berth marina (sui generis); provision of a new footbridge across the marina entrance; 106 holiday apartments (1 & 2 bed) (use class C3 restricted), club house including restaurant (use class A3), bar (use	Recommend approval	Decision awaited

	class A4), gym (use class D2), boat sales (use class A1), boat hire facility (sui generis) and site managers accommodation (use class C3 restricted); chandlery (use class A1), workshops (use class B1); provision of access together with parking, servicing and landscaping areas at Land at Nelson Road, Sandy Lane, for Clive Fletcher Developments.		
WF.523/15	Proposed side first floor Extension and front porch and canopy extension at 14 Prince Rupert Road for Mr D Saunders	Recommend approval	Decision awaited
WF.583/15	Outline application for new two storey 6 <sup>th</sup> Form Centre and two storey 17 Classroom block with all matters reserved at Stourport High School, Kingsway for Mr C King	Deferred	Decision awaited
WF.623/15/ OUTL	Erection of up to 106 dwelling Houses and means of access at Former Midland Industrial Plastics site, Steatite Way for Willsgrove Developments Ltd	Recommend approval	Decision awaited
WF.624/15/ OUTL	Residential developments (max. 6 units) at Vale Road Car Park for North Worcestershire Economic	Recommend approval	Decision awaited
WF.704/15 LIST	Installation of a externally mounted metal glass cover to basement light well, installation of a new window and external alterations including the installation of a toilet within the first floor bedroom at 3 The Tontine Severn Side for Mr A Wood	Recommend approval, subject to no objection from the Conservation Advisor.	Decision awaited
WF.068/16	Non-illuminated adverts at Tesco Stores Ltd., Severn Road for Waves Consultancy Ltd (Mr J Bonnett)	Recommend approval	Decision awaited

WF.127/16	Importation of material and change of levels to create 9 hole academy at Burlish Park Golf Club, Zortech Avenue for Burlish Park Golf Club	Recommend approval	Decision awaited
WF.146/16	Creation of a larger beer garden and external bar server to the rear with wheelchair access lift at Ye Olde Crown Inn 9 Bridge Street for J D Wetherspoon	Recommend approval	Decision awaited
WF.246/16	Installation of external wall insulation to all elevations of the property in neutral colour (White, Cream, Grey) at 34 Lickhill Road for E on Energy Solutions	Recommend approval	Decision awaited
WF.0661/16	Creation of new vehicular access with dropped kerb to create in/out driveway at 129 Bewdley Road, Stourport-on-Severn for Mr P Duffy	Recommend refusal	Decision awaited
WF.0674/16	Proposed ground and first floor extension to the front and side of the property (resubmission following refusal of 16/0388/FULL) at 57 Malham Road, Stourport-on-Severn for Mr P Key.	Recommend refusal	Permission granted
WF.0674/17	Revised Plans, proposed ground and first floor extension to the front and side of the property (resubmission following refusal of 16/0388/FULL) at 57 Malham Road, Stourport-on-Severn for Mr Key.	Deferred	Decision awaited
WF.0704/17	Proposed development of up 130 dwellings and associated infrastructure at Stourport-on-Severn High School, Minster Road, Stourport-on-Severn for Stourport High School and Sixth Form College.	Noted	Decision awaited
WF.0708/17	Change of use to hot food take-away (use Class A5) at 2 Queens Road, Stourport-on-Severn for Mr	Deferred.	Permission granted

	A Ioannou.		
WF.0740/17	Variation to S.106 attached to Planning Permission 10/0321/OUTL to define and amend disposal and mortgage exclusion clause at 14/36 (even) at Gala Drive, Stourport-on-Severn for Worcester Community Housing Limited.	Noted.	Decision awaited
WF.0748/17	Proposed two storey and single storey rear extension at 2 Moorhall Lane, Stourport-on-Severn, DY13 8RA for Ms Frances Guidon-Lowell	Recommend approval	Decision awaited
WF.0372/17/ PNH	Single Storey rear extension at 120 Bewdley Road North, Stourport-on-Severn, DY13 8PU for Mr & Mrs Harris – For Information Only.	Noted	Decision awaited
WF.3074/17/ PNH	Single Storey rear extension at 7 Wilden Top Road, Stourport-on-Severn, DY13 9FG for Mr M Rice.	Noted	Decision awaited
WF.0006/17/ S106	Variation of S.106 agreement attached to WF.472/98 to allow a financial contribution in lieu of on site provision of play area at Land at Mill Lane, Stourport-on-Severn for Taylor Wimpey North Midlands.	Recommend approval	Decision awaited
WF.0017/17	Rear extension and alterations to front elevational roofs at 101 Areley Common, Stourport-on-Severn for Mr & Mrs Field.	Recommend approval	Permission granted
WF.0020/17	Use of property to provide 11 short term residential accommodation and associated office space at 2-3 New Street, Stourport-on-Severn for Wyre Forest District Council.	Recommend approval	Permission granted
WF.0021/17	Internal alterations to create residential accommodation and office space at 2-3 New Street,	Recommend approval	Permission granted

	Stourport-on-Severn for Wyre Forest District Council.		
WF.0043/17/ CERTP	Proposed rear kitchen extension at 2 Kingsway, Stourport-on-Severn for Mrs J Wainwright.	Recommend approval	Permission granted
WF.0045/17/ OUTL	Outline planning permission for up to 125 dwellings (including up to 40% affordable housing) and 0.6ha for apartments with care (C2), introduction of structural planting and landscaping, informal public open space and children's play area, sustainable drainage system (SuDS), vehicular access off Areley Common and associated ancillary works. All matters to be reserved with the exception of site access at land at Areley Common, Astley Cross, Stourport-on-Severn for Severn Valley Sand and Gravel Co. Ltd.	Deferred	Decision awaited
WF.0046/17/ CERTP	Certificate of Lawfulness: Proposed loft conversion and rooflight to front elevation at 8 Raven Street, Stourport-on-Severn for Mrs A Dixon.	Recommend approval	Permission granted
WF.0047/17	New pitched roof to replace flat roof, with kitchen extended into garage at 53 Kings Arms Lane, Stourport-on-Severn for Mr & Mrs Reeve.	Recommend approval	Decision awaited

